## **SCHEME OF EXAMINATION**

&

**SYLLABI** 

Of

BACHELOR OF JOURNALISM (MASS COMMUNICATION)

PAPERS CODE	PAPERS NAME	INTERNAL	EXTERNAL	TOTAL
BJMC101	Writing for Media	40	60	100
BJMC102	Socio-Economic & Political Scenario	40	60	100
BJMC103	Introduction to Communication	40	60	100
BJMC104	Basics of Design & Graphics	40	60	100
BJMC105	Indian Culture	40	60	100
PRACTICAL				
BJMC106	Communication Lab	60	40	100
BJMC107	Design & Graphics Lab	60	40	100
BJMC108	Computer Lab-I	60	40	100
Total		380	420	800

## SECOND SEMESTER

PAPERS CODE	PAPERS NAME	INTERNAL	EXTERNAL	TOTAL
CODE				
BJMC201	History of Print & Broadcasting in India	40	60	100
BJMC202	Print Journalism-I	40	60	100
BJMC203	Media Laws & Ethics	40	60	100
BJMC204 Still Photography		40	60	100
PRACTICAL				
BJMC205	Print Journalism Lab-I	60	40	100
BJMC206	Photo Lab	60	40	100
BJMC207	Computer Lab-II	60	40	100
Total		340	360	700

## THIRD SEMESTER

PAPERS CODE	PAPERS NAME	INTERNAL	EXTERNAL	TOTAL
BJMC301	Development & Communication	40	60	100
BJMC302	Print Journalism-II	40	60	100
BJMC303	Radio Journalism & Production	40	60	100
BJMC304	Basics of Camera, Lights & Sound	40	60	100
BJMC305	Summer Training Report	40	60	100
PRACTICAL				
BJMC306	Print Journalism Lab-II	60	40	100
BJMC307	Radio Journalism & Production Lab	60	40	100
BJMC308	Operation & Handling of Video Equipment Lab	60	40	100
Total		380	420	800

## **FOURTH SEMESTER**

PAPERS CODE	PAPERS NAME	INTERNAL	EXTERNAL	TOTAL
BJMC401	Television Journalism & Production	40	60	100
BJMC402	Introduction to Advertising	40	60	100
BJMC403	Public Relations	40	60	100
BJMC404	New Media	40	60	100
PRACTICAL				
BJMC405	Television Journalism & Production Lab	60	40	100
BJMC406	Public Relations Lab	60	40	100
BJMC407	New Media Lab	60	40	100
Total		340	360	700

## FIFTH SEMESTER

PAPERS CODE	PAPERS NAME	INTERNAL	EXTERNAL	TOTAL
BJMC501	Advertising Practices	40	60	100
BJMC502	Event Management: Principles & Methods	40	60	100
BJMC503	Media Research	40	60	100
BJMC504	Environment Communication	40	60	100
BJMC505	Functional Exposure Report	40	60	100
PRACTICAL				
BJMC506	Advertising Lab	60	40	100
BJMC507	Event Management Lab	60	40	100
BJMC508	Media Research Lab	60	40	100
Total		380	420	800

## **SIXTH SEMESTER**

PAPERS CODE	PAPERS NAME	INTERNAL	EXTERNAL	TOTAL
BJMC601	Media Organisation & Management	40	60	100
BJMC602	Contemporary Issues	40	60	100
BJMC603	Global Media Scenario	40	60	100
PRACTICAL				
BJMC604	Final Project	60	40	100
BJMC605	Comprehensive Viva	60	40	100
Total		240	260	500

#### WRITING FOR MEDIA

Course Code: BJ(MC) 101	L: 5	T/P:0	CREDITS: 5
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**Objectives of the Course:** On completion of the course students should be able to:

- 1. Equip themselves with the nuances of writing.
- 2. Develop both linguistics and communication abilities.
- 3. Write correctly using proper grammar, vocabulary, syntax, spellings and punctuation.
- 4. Differentiate between Writing for Print Media and Writing for the Ear.
- 5. List salient features of Writing for Print Media and Electronic Media and Ad Copies with emphasis on their styles.

Marks for Internal Assessment: 25

#### **Unit -I [Essentials of Good Writing]**

- 1. Is writing an art or a craft?
  - i. Can I write?

2. Kinds of Media Writing:

- i. Writing to Inform
- ii. Writing to Describe
- iii. Writing to Persuade
- 3. The ABCD of Media Writing
  - i. Accuracy
  - ii. Brevity
  - iii. Clarity
  - iv. Discernment
- 4. Writing Simply
- 5. Vocabulary
  - i. Vocabulary Building: Using Dictionaries and Thesauri
  - ii. Understanding the Misunderstood Word
  - iii. Rules of Spelling
- 6. Overcoming Grammar Problems
- 7. Punctuation

#### **Unit – II [The Art of Putting Words Together]**

L- 12

- 1. The Sentence
  - i. Concision/Clarity
- 2. Emphasis
  - i. Total Emphasis (That applies to the Whole Sentence)
  - ii. Partial Emphasis (That Applies to a word or Group of Words)
- 3. Rhythm Words and How they Sound
- 4. Variety
  - i. Variety & Recurrence
- 5. Changing Sentence Length & Pattern
- 6. Breaking Monotony
- 7. Varied Openings.

#### **Unit - III [Putting Sentences Together]**

L- 12

- 1. The Paragraph
- 2. Concise Ideas
  - i. Ideas Dissected into Elements
- 3. Elements as Paragraphs & Sub Paragraphs
  - i. Putting Paragraphs Together Logical Sequencing
- 4. The Complete Picture The First Draft
- 5. Reading Aloud For Further Changes
- 6. Revise Re-revise-Edit
- 7. Writing Formats: Journals, Letters, Essays & Reports

#### **Unit-IV** [Translation in Journalism]

L- 18

- 1. Concept & Definition of Translation.
- 2. Nature & Norms of Translation.
- 3. Types of Translation
  - i. Word to Word Translation
  - ii. Literal Translation
  - iii. Summarised Translation
  - iv. Free Translation
  - v. Translation based on appropriate reference
  - vi. Translation according to pronunciation (Translation of words & sentences from the source language as it is)
  - vii. Paraphrased Translation (Using Synonyms)
- 4. The need and importance of Translation in Journalism.
- 5. The process of Translation and How to maintain its originality:
  - i. Source Material Perception (Comprehending the Source Language)
  - ii. Analysing the text or Source Material
  - iii. Transfer of Language(Translation Process)
  - iv. Revision of the Translated Text
  - v. Co-ordination & Comparison of Source Language with Original Text and Thus Final Text in Target Language.
- 6. Guidelines for Translation:

Points to be kept in mind while doing Translation

- i. Don't Opinionate
- ii. KISS rule
- iii. Maintaining Originality
- iv. Summarise with Clarity
- v. Adhere to Norms of Translation.
- 7. Practice of Translation from Hindi to English & Vice Versa.

## Instructions for Paper Setter/Moderator

Maximum Marks	75
Time	3 hours
Total Questions	5 questions of 15 marks each, out of which Question No. 1 will be compulsory.
Compulsory question	Short answer questions should be asked e.g. 6 short answer type questions of 2 ½ marks each or 5 short answer type questions of 3 marks each. For framing this question, any topic from any unit can be selected.
Setting of other questions	Q.No.2 is to be set from Unit I, Q.No.3 from Unit II, Q.No.4 from Unit III and Q.No.5 from Unit IV.
Distribution of marks in these questions	A question should be either a full-length question of 15 marks or 2 questions of 7 ½ marks each or 3 short notes of 5 marks each.
Availability of choice to students	Within a unit, the paper setter must ensure internal choice for each question( except in Question No. 1). The distribution of marks should be as suggested above.

Suggested Rea	dings	ŀ,
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ugge	ested Readings:	
1.	A.S.Hornby	Guide to Patterns and Usage in
	•	English, ELBS, Oxford Uni. Press.
2.	Prof. V.S.Sreedharan	How to write correct English, Goodwill
		Publications, New Delhi.
3.	Pal Rajenda and J.S Koriahalli.	Essentials of English and Business
	, and the second	Communication, S. Chand.
4.	Robey, L Cora	New Handbook of Basic Writing Skills,
		Hardcourt College Pb. Orlando.
5.	Taylor, Shirley	Communication for Business, Pearson
		Education Ltd., Edinburgh Gate, Hareon,
		Essex, England.
6.	R. Michelson	Sentences, IIVY Publishing House,
		New Delhi-95.
7.	Neira Anjana Dev, Anuradha	
	Marwah and Swati Pal	Creative Writing A Beginner's Manual,
		Dorling Kindersely (India) Pvt. Ltd.,
		New Delhi 2009.
8.	Wren & Martin	High School English Grammar &
		Composition, S.Chand
	Thomas S. Kane	Oxford Essentials Guide To Writing
	. Collins	Collins Grammar Punctuation
	. George.A.Hough	News Writing, Kanishka
	. Robert Mc. Lesh	Radio Production, Focal Press
13	. Joseph Sugarrman	The Ad Week Copy Writing Hand Book,
		Wiley
14	. Dr. K.K. Rattu	Translation through media in
		New Millennium,
		Surubhi Publication, Jaipur
15	. Jitendra Gupt and Priyadarshan	Patrakarita Mein Anuvaad,
1.		Radha Krishna Prakashan, New Delhi
	Dr. Laxmikant Pandey	Translation, Objects and Methods
1/	. Chicago Manual of Style	University of Chicago Press

18. डॉ हरदेे व बाहर

19. ड**ॉ हhरव**ंश तæग

20. ड**ॉ पाtड**ेय

21. ड**ॉ ह**hरव**ं**श तæण

हिÛद**४भाष**ां fa£ान एवं श>द मानकक्क रण

मानक fहûद्ध cयाकरण और रचना

मानक हिÛद&cयाकरण

मानक हिÛद्धमुहावरा लोकोfN कोश

# FIRST SEMESTER SOCIO-ECONOMIC & POLITICAL SCENARIO

Course Code: BJ(MC) 103	L:5	T/P:0	CREDITS: 5
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Objectives of the Course: On completion of the course students should be able to :

- 1. Explain various aspects of Indian culture and heritage.
- 2. Identify, discuss and explain various issues and concerns of contemporary Indian socioeconomic and political system.
- 3. Apply their knowledge in restructuring the system by developing positive, differentiative and analytical capabilities.

Marks for Internal Assessment: 25

#### **Unit-I** [Indian History, Culture and Heritage]

L- 10

- 1. India that is Bharat.
- 2. The Great Indian Heritage (art, culture, mythology, language, fairs and festivals)
- 4. Landmarks in Indian Freedom Movement (history, reforms, refer series-Bharat Ek Khoj by Shyam Benegal)

#### **Unit-II** [Indian Economy: Issues and Concerns]

L-20

- 1. Nature of Indian Economy (reasons for underdevelopment)
- 2. India's planning for development (5-year plans)
- 3. Figures Speak: Ground realities of Indian Economy based on HDI
- 4. Explanation of economic concepts and terminologies
- **5.** Mixed Economy: Public Sector Undertakings and Private Enterprises
- **6.** Globalization and opening up of Indian Economy
- 7. Understanding Markets (Concepts-Sensex-Index-Bulls and Bears, Inflation-Cost of Living Index-Role of SEBI)
- **8.** Foreign trade and balance of payment.
- **9.** Indian industry: an overview.
- 10 Disinvestment and FDI
- 11 Bops: An era of outsourcing

#### **Unit-III** [The Indian Polity]

L-15

- 1. Salient Features of Indian Constitution : Relevence of Fundamental Rights and Directive Principles
- 2. Parliamentary Democracy (Federal and Unitary features) : Do we need to switch over to Presidential system
- 3. Centre-State Relations : Issues of Regionalism
- 4. Decentralization of Power
- 5. Legislative Procedures-From Bill to Act.
- 6. Indian Judicial System: Judicial Activism
- 7. General Elections: Electoral Reforms, Politics of Vote Bank
- 8. Major National and Regional political parties in India and their changing trends

L-15

## **Unit-IV** [Major Issues and Concerns]

- 1. Population Explosion
- 2. Corruption
- 3 Illiteracy
- 4. Public Health and hygiene
- 5. Poverty
- 6. Caste Conflicts
- 7. Communal tensions
- 8. Gender Inequality
- 9. Reservation Issues

## Instructions for Paper Setter/Moderator

Maximum Marks	75
Time	3 hours
Total Questions	5 questions of 15 marks each, out of which Question No. 1 will be compulsory.
Compulsory question	Short answer questions should be asked e.g. 6 short answer type questions of 2 ½ marks each or 5 short answer type questions of 3 marks each. For framing this question, any topic from any unit can be selected.
Setting of other questions	Q.No.2 is to be set from Unit I, Q.No.3 from Unit II, Q.No.4 from Unit III and Q.No.5 from Unit IV.
Distribution of marks in these questions	A question should be either a full-length question of 15 marks or 2 questions of 7½ marks each or 3 short notes of 5 marks each.
Availability of choice to students	Within a unit, the paper setter must ensure internal choice for each question (except in Question No. 1). The distribution of marks should be as suggested above.

#### **Suggested Readings:**

ugge	stea Keadings:	
1.	Shyam Benegal	Bharat Ek Khoj (Series)
2.	Ram Chander Guha	India After Gandhi: The History of the
		World's Largest Democracy, Perennial
3.	D.B. Vohra	History of Freedom Movement,
	<b>*</b> . (a)	Delhi Admin
4.	H.R. Ghosal	An Outline History of Indian People
5.	A.L. Basham	A Cultural History of India: The Wonder
		that is India: Volume-1 & 2
6.	A.N. Aggarwal	Indian Economy
7.	Rajni Kothari	Caste in Indian politics
8.	Ministry of I &B	Facts about India
9.	Pandit Jawahar Lal Nehru	The Discovery of India
10.	Shukla V.N.	Constitution of India, Eastern Book
		Company, Lucknow 200a
11.	Bakshi P.M.	The Constitution of India, Universal Law
		Publishing Co. Pvt. Ltd. 2001
12.	Jhabvala, Noshirvan H	The Constitution of India, C Jamnadas and
		Co., Mumbai, 2003
13.	D. D. Basu	An introduction to the Constitution of India
14.	J.C. Johri	Indian Political System

#### INTRODUCTION TO COMMUNICATION

Course Code : BJ(MC)	105	L:4 T	Γ/ <b>P</b> : 0	CREDITS: 4

**Objectives of the Course :** On completion of the course students should be able to:

- 1. Explain the meaning of communication and why human beings communicate.
- 2. State how we communicate non-verbally and verbally.
- 3. List and explain different types of communication.
- 4. Discuss the meaning of self communication.
- 5. Explain the importance of communication with others.
- 6. Differentiate between Mass Communication and Mass Media.
- 7. List various media of Mass Communication.
- 8. List the main elements of speech personality.
- 9. Explain the principles of writing to inform, report and persuade.

Marks for Internal Assessment: 25

## **Unit-I [Defining Communication]**

L-12

- 1. Understanding human communication
- 2. Brief history, evolution and the development of communication in the world with special reference to India.
- 3. What is communication? Why do we communicate? How do we communicate?
- 4. Definitions (A message understood....,Social interaction through messages....., Sharing experience.....)
- 5. Five senses of communication
- 6. Non-verbal communication: Body language, gestures, eye contact.
- 7. Development of Speech- From Nonverbal to verbal, Oral communication
- 8. Evolution of languages with special emphasis on Indian languages (Pali, Prakrit, Apbhransh, Sanskrit, Urdu, Hindi, Tamil)

## **Unit-II** [Understanding Self]

L-12

- 1. Facets of self: thoughts-feelings-attitude-needs-physical self
- 2. Communicating with self-introspection
- 3. Voice and speech
- 4. Speech personality
- 5. Pitch, volume, timbre, tempo, vitality, tone and enthusiasm
- 6. Using your voice-conversation to present-actions
- 7. Communication with others...inter personal communication skills

#### **Unit-III** [Introduction to Mass Communication]

L-12

- 1. Mass Communication and Origin of Media -Functions, role & impact of media
- 2. Meaning of Mass Communication
- 3. Functions of Mass Communication
- 4. Elements of Mass Communication
- 5. Brief introduction to Mass Media
- 6. Newspapers and Journalism
- 7. Wireless Communication: From Morse Code to Blue Tooth
- 8. Visual Communication: Photographs, Traditional and Folk Media, Films, Radio, Television & New Media

L-12

## **Unit-IV** [Communication Theories & Models]

- 1. What is Communication Theory?
- 2. What is Communication Model?
- 3. A brief introduction to Communication theories
  - i. Multistep Theory
  - ii. Selective Exposure, Selective Perception, Selective Retention
  - iii. Play Theory
  - iv. Uses & Gratification Theory
  - v. Cultivation Theory
  - vi. Agenda Setting Theory
- 4. A brief introduction to Communication Models
  - i. SMCR Model
  - ii. Shannon & Weaver Model
  - iii. Wilbur Schramm Model
  - iv. Lasswell Model
  - v. Gate Keeping Model
  - vi. Gerbner's Model



## **COURSE CODE: BJ(MC) 105**

## Instructions for Paper Setter/Moderator

Maximum Marks	75
Time	3 hours
Total Questions	5 questions of 15 marks each, out of which Question No. 1 will be compulsory.
Compulsory question	Short answer questions should be asked e.g. 6 short answer type questions of 2 ½ marks each or 5 short answer type questions of 3 marks each. For framing this question, any topic from any unit can be selected.
Setting of other questions	Q.No.2 is to be set from Unit I, Q.No.3 from Unit II, Q.No.4 from Unit III and Q.No.5 from Unit IV.
Distribution of marks in these questions	A question should be either a full-length question of 15 marks or 2 questions of 7 ½ marks each or 3 short notes of 5 marks each.
Availability of choice to students	Within a unit, the paper setter must ensure internal choice for each question (except in Question No. 1). The distribution of marks should be as suggested above.

## **Suggested Readings:**

sted Readings:	
Dan Laughey	Key Themes in Media Theories,
	Rawat Publication.
Taylor, Rosegrant, Meyrs	Communicating, Prentice Hall
Allan and Barbara Pease	The Definitive Book of Body Language,
	Munjal Publishing House
D.M. Silviera	Personal Growth Companion,
	Classic Publishing
Edward De Bono	How to Have a Beautiful Mind, Vermillion
De Fleur, M	Theories of Mass Communication,
	2nd Edition, New York; David Mc Kay
Siebert, Fred S.	Peterson Four Theories of Press, Urbana
	University of Illionois Theodire B. and
	Sehramm W. Press, 1856
Berlo, D.K.	The Process of Communication, New York:
	Halt Renehart and Winston, 1960.
Klapper, J.T.	The effects of Mass Communications,
	New York Free Press, 1960
	Taylor, Rosegrant, Meyrs Allan and Barbara Pease  D.M. Silviera  Edward De Bono De Fleur, M  Siebert, Fred S.  Berlo, D.K.  Klapper, J.T.

#### **BASICS OF DESIGN & GRAPHICS**

L: 4

T/P:0

Course Code: BJ(MC) 107

4. Paper and finishing

**CREDITS: 4** 

Obje	ctives of the Course: On completion of the course students should be able	to:
-	Describe basics of design and graphics.	
	Apply various elements and principles of design to various forms of visual	l and graphic
	communication for Print Media.	r una grapine
Mark.	s for Internal Assessment : 25	4
Unit	-I [Principles of Design & Graphics]	L-12
	Basics of Design and Graphics	
	Elements and principles of design	
	Typography: Physical form, aesthetics and classifications	
	Colour : Physical forms, psychology, colour scheme and production	
Unit-	II [Layout]	L-12
1.	Components of layout and layout planning	
2.	Advertisement layout	
3.	Broadsheet and Tabloid layout	
4.	Magazine & Book Layout	
Unit-	III [Visuals and Design]	L-12
	Visuals: Physical forms, functions & editing	
2.	Poster Design	
3.	Logo Design	
4.	Brochure Design	
Unit-	IV [DTP & Printing]	L-12
1.	Basics of Desktop Publishing	
	Printing Process	
3.	Printing Methods - Letter Press, Screen, Offset,	

## Instructions for Paper Setter/Moderator

Maximum Marks	75
Time	3 hours
Total Questions	5 questions of 15 marks each, out of which Question No. 1 will be compulsory.
Compulsory question	Short answer questions should be asked e.g. 6 short answer type questions of 2 ½ marks each or 5 short answer type questions of 3 marks each. For framing this question, any topic from any unit can be selected.
Setting of other questions	Q.No.2 is to be set from Unit I, Q.No.3 from Unit II, Q.No.4 from Unit III and Q.No.5 from Unit IV.
Distribution of marks in these questions	A question should be either a full-length question of 15 marks or 2 questions of 7 ½ marks each or 3 short notes of 5 marks each.
Availability of choice to students	Within a unit, the paper setter must ensure internal choice for each question (except in Question No. 1). The distribution of marks should be as suggested above.

## **Suggested Readings:**

1. K.S. Duggal

2. A.K. Dhar

3. N. N. Sarkar

4. N.N. Sarkar

Book Publishing Printing and Publishing Art and Production, Sagar Publishers, New Delhi, 2001 Designing Print Communication, Sagar Publishers, New Delhi, 1998

# FIRST SEMESTER INDIAN CULTURE

Course Code : BJ(MC) 109	L: 5	T/P:0	CREDITS: 5
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**Objectives of the Course:** On completion of the course students should be able to:

- 1. Describe the foundations of Indian Culture & Civilization
- 2. Describe the socio- cultural aspect of Indian life in medieval India
- 3. Describe the stages of freedom struggle and the role of social reformers in the national movement
- 4. Differentiate between the socio-economic-political milieu in pre and post-colonial India.

Marks for Internal Assessment: 25

#### **Unit-I** [The Foundations of Indian Culture & Civilization]

L-20

The Vedas, The Upanishads, The Puranas, The Epics, The Indus Valley Civilization, The Aryan, The Dravidian and the other races, Buddhism, Jainism, Science & Technology in the Ancient Period, Trade Relations with other countries, Cultural unity, Cultural inroads into other Asian countries.

## **Unit-II** [The Medieval Period]

L-10

The Advent of Islam, Bhakti movement, Sufism, Sikhism, the birth of Hindi, the flourishing of Arts and Crafts, Literature, Architecture, the loss of the Scientific impulse.

#### **Unit-III** [The Colonial Period]

L-10

British Colonization, emergence of the middle class, the birth of the modern state, the economics of colonization, the emergence of the Indian entrepreneur class, western education and social mobility.

#### **Unit-IV** [The National Awakening]

L-10

The social reformers & religious revivalism, the freedom struggle.

#### **Unit-V** [Postcolonial India]

L-10

Economic Resurgence: Pre and post liberalization. The Indian middle class, modernization and westernization. The Swadeshi Agenda, Future of Indian Culture.

## Instructions for Paper Setter/Moderator

Maximum Marks	75
Time	3 hours
Total Questions	5 questions of 15 marks each
Setting of other questions	One Question from each unit.
Distribution of marks in these questions	A question should be either a full-length question of 15 marks or 2 questions of 7 ½ marks each or 3 short notes of 5 marks each.
Availability of choice to students	Within a unit, the paper setter must ensure internal choice for each question. The distribution of marks should be as suggested above.

## **Suggested Readings:**

~ 5	587	2004 21044	
	1.	Shyam Benegal	Bharat Ek Khoj (Series)
	2.	Ram Chander Guha	India After Gandhi: The History of the
		•	World's Largest Democracy, Perennial
	3.	D.B. Vohra	History of Freedom Movement,
			Delhi Admin
	4.	H.R. Ghosal	An Outline History of Indian People
	5.	A.L. Basham	A Cultural History of India: The Wonder
			that is India: Volume-1 & 2
	6.	A.N. Aggarwal	Indian Economy
	7.	Rajni Kothari	Caste in Indian politics
	8.	Ministry of I &B	Facts about India
	9.	Pandit Jawahar Lal Nehru	The Discovery of India
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#### **COMMUNICATION LAB**

Course Code : BJ(MC) 151	L:0	T/P:4	CREDITS: 2
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**Objectives of the Course:** On completion of the course students should be able to:

- 1. Speak effectively in interpersonal and public speaking situations using appropriate non-verbal communication
- 2. Write effectively
- 3. Take part effectively in discussions with cogent arguments
- 4. Speak effectively using a microphone before an audience
- 5. Face interviews

#### **Exercises & Assignments**

- 1. Conversation between two students recorded on camera. To be self critiqued
- 2. Reporting on various types of radio programmes monitored by them
- 3. Presentation on TV programmes watched on the previous day
- 4. Rewriting Headlines of Newspapers (Hindi & English) on the display boards
- 5. Reading of day's newspapers followed by discussions
- 6. Writing exercises to inform, report and persuade
- 7. Using microphones (Public Speaking/Presentation Situations)
- 8. Interview and Group Discussion sessions
- 9. Book Reading, Reviews, Appreciation
- 10. Effective Presentation using various audio visual aids

*Internal Assessment:* The students should maintain a file & soft copy of their assignments/jobs duly checked and signed by the concerned faculty. The marks assigned for internal evaluation are 40.

A.	Student need to be evaluated on the basis of the presentation	
	(3- 5 minutes duration) which they will make before the	
	examiner (25 marks)	
B.	Weightage to be given to the assignments done by the	
	student during the semester which they will present before	
	the examiner (25 marks).	
C.	Overall communication skills of the students may be	
	evaluated by the examiner. (10 marks)	
Max Marks	The marks prescribed for evaluating a student by the External	
	Examiner are 60	

#### **DESIGN AND GRAPHICS LAB**

Course Code : BJ(MC) 153	L: 0	T/P:4	CREDITS: 2
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**Objective of the Course:** On completion of the course students should be able to:

1. Design and produce print material manually.

#### **Exercises and Assignments**

- 1. To work with different textures, colour schemes and other elements on atleast 10 different topics/themes.
- 2. To work on various types of signographic, calligraphic and typographic letterforms
- 3. Use of colours in different schemes-complementary, analogous, split complementary, triad, soft, dark and monochromatic
- 4. Design a logo
- 5. Design flash cards
- 6. Design and develop a booklet (story/rhymes/play/ comic strips/or any other)
- 7. Visit to a printing press

**Internal Assessment:** The students should maintain a file and soft copy of their assignments/jobs duly checked and signed by the concerned faculty. The marks assigned for internal evaluation are 40.

A.	Students need to be evaluated on the basis of print material	
	designed and developed by them during the semester which	
	they will present before the examiner. (50 marks)	
B.	Also on the basis of questions pertaining to the subject be	
	asked by the examiner. (10 marks)	
Max Marks	The marks prescribed for evaluating a student by the External	
	Examiner are 60	

#### **COMPUTER LAB-I**

(PAGEMAKER, QUARK XPRESS, INDESIGN)

**Objectives of the Course :** On completion of the course students should be able to:

- 1. Describe DTP softwares used for design and layout.
- 2. Design and create layouts using DTP softwares.

#### **Exercises and Assignments**

Following assignments can be given to students in each of these softwares- PageMaker, QuarkXpress, InDesign

- 1. Design a visiting card
- 2. Design a postcard
- 3. Design a poster
- 4. Design a brochure
- 5. Design a magazine (at least 16 pages)
- 6. Prepare a tabloid
- 7. Prepare a front page of a newspaper

*Internal Assessment:* Students should maintain a file & soft copy of their assignments/jobs duly checked and signed by the concerned faculty. The marks assigned for internal evaluation are 40.

A.	Students need to be evaluated on the basis of their knowledge
	of computer and its operations, and prescribed softwares
	(15 marks)
B.	Also on the basis of the assignments and their presentation to
	be made before the examiner using the prescribed software
	(45 marks)
Max Marks	The marks prescribed for evaluating a student by the External
	Examiner are 60

# SECOND SEMESTER HISTORY OF PRINT & BROADCASTING IN INDIA

**Objectives of the Course**: On completion of the course students should be able to:

- 1. Describe Indian Journalism in a pluralistic society
- 2. Enumerate the historical moments of print and broadcasting in india
- 3. Identify the contribution of press and broadcast in social communication

*Marks for Internal Assessment : 25* 

#### **Unit-I** [Pre and post independence Journalism in India]

L-15

- James Augustus Hicky & early newspapers of Calcutta, Madras and Bombay; Growth of Indian language press—Bangla, Marathi, Hindi and Urdu –prominent newspapers and their editors.
- 2. Role of newspapers in India's freedom struggle, British curbs on Indian Press. Dawn of freedom-changing role of the Indian Press.
- 3. Print media scenario during initial years of freedom- From 1947 onwards.
- 4. Growth of National Press (English & Hindi) & the emergence of regional language press.
- 5. Popular News magazines and periodicals.

#### **Unit-II** [News Agencies, Press Organizations and Current Trends]

L-15

- 1. News Agencies in India—English & Hindi –their set up, functions and role--PTI, UNI, UNI-Varta, Bhasa. Formation and dismantling of Samachar
- 2. Feature services & syndicates—INFA, Publication Syndicate, PTI Features.
- 3. Introduction to International News agencies & Photo agencies—Reuters, AP,AFP, UPI, and TASS.
- 4. Government Media Organizations—PIB, Photo Division, DAVP, RNI, Directorate of Information & Public Relations of various state governments
- 5. Other Media Related Organizations ABC, INS, Editors Guild, IFWJ, NUJ, PII, News Broadcaster Association (NBA).

#### **Unit-III** [History of Radio Broadcasting in India]

L-15

- 1. Origin and development of radio in India—from Indian Broadcasting Company to All India Radio—Growth of AIR from 1936 to 1950
- 2. Development of AIR since 1950.
- 3. All India Radio—Organizational structure, functions of different divisions and Departments/units; News Service Division of AIR.
- 4. Objectives of broadcast—Information, Education & Entertainment .
- 5. Commercial Broadcasting Service, External Service Broadcast, National Service, Vividh Bharati and FM service of AIR; three tiers of Radio Broadcast—Local, Regional and National & Public Service Broadcast.
- 6. AIR Code, Commercial Broadcast Code and Guidelines of Election Broadcast
- 7. Autonomy of All India Radio---Chanda Committee to Verghese Group---- Prasar Bharati Act 1997—Formation of Prasar Bharati —Composition and Functions of Prasar Bharati.
- 8. Privatisation-leasing out time slots (1993)—Privatization policy (2000)—Expansion of FM Radio channels Development of Educational & Community Radio.

#### **Unit-IV** [Growth of Television Broadcasting in India]

L-15

- 1. Origin and development of television in India—from B/W—to colour—from 1959 1982. Formation of Doordarshan (DD) as separate entity, SITE.
- 2. Doordarshan: The slow Beginings, Doordarshan as an information, education and entertainment media.
- 3. DOORDARSHAN—Organizational structure, functions of different divisions and Departments / units & Doordarshan News.
- 4. Commercialization of TV; Golden era of Doordarshan—1982-1993; Liberalization policy of Govt. and entry of private broadcasters—Satellite television broadcast—Breaking of monopoly of DD ---- Television channels for niche audiences entertainment, news, sports, science, health & life style. Proliferation of DTH services
- 5. Growth of Private International, National & Regional TV Networks & fierce competition for ratings.

## Instructions for Paper Setter/Moderator

Maximum Marks	75
Time	3 hours
Total Questions	5 questions of 15 marks each, out of which Question No. 1 will be compulsory.
Compulsory question	Short answer questions should be asked e.g. 6 short answer type questions of 2 ½ marks each or 5 short answer type questions of 3 marks each. For framing this question, any topic from any unit can be selected.
Setting of other questions	Q.No.2 is to be set from Unit I, Q.No.3 from Unit II, Q.No.4 from Unit III and Q.No.5 from Unit IV.
Distribution of marks in these questions	A question should be either a full-length question of 15 marks or 2 questions of 7 ½ marks each or 3 short notes of 5 marks each.
Availability of choice to students	Within a unit, the paper setter must ensure internal choice for each question (except in Question No. 1). The distribution of marks should be as suggested above.

## **Suggested Readings:**

1.	Paul Chantler & Peter Stewart	Basic Radio Journalism, Focal Press
2.	Uma Joshi	Text Book of Mass Communication &
		Media Anmol Publication, Delhi
3.	R.Parthsarathy	Journalism in India, Sterling Publishers
4.	H.R.Luthra	Indian Broadcasting
5.	J Natrajan	History of Indian Journalism, Publications
		Divisions, Ministry of Information of
		Broadcasting Government of India
6.	S C Bhatt	Indian Press since 1955, Publication Division,
		Ministry of Information of Broadcasting
		Government of India, New Delhi
7.	P.K Ravindran .	Indian Regional Journalism, Author Press,
		New Delhi
8.	Parthasarthy Rangaswami	Journalism in India, Sterling Publishers
		Private Limited, New Delhi

#### PRINT JOURNALISM-I

Course Code : BJ(MC) 104	L:4	T/P:0	CREDITS: 4

**Objectives of the Course:** On completion of the course students should be able to:

- 1. Describe News and how to write it.
- 2. Write different stories on various subjects with responsibility.

Marks for Internal Assessment: 25

Unit I [News]

- 1. What is Journalism?
- 2. Journalism as Fourth Estate
- 3. Who is a Journalist?
- 4. Role and responsibilities of a Journalist
- 5. What is News?
- 6. Elements of News
- 7. News Values -Timeliness, Proximity, Size, Importance, Conflict, Human interest, Novelty
- 8. Types of News
- 9. News Sources: types; credibility and protection
- 10. News versus Information, Hard vs. Soft News
- 11. Difference between article, news, feature, backgrounder, editorial.

#### **Unit II [News Writing]**

L-10

- 1. Inverted Pyramid style of news writing-Why & How
- 2. Various types of leads/intros
- 3. Headline writing: Types & Functions
- 4. The WHAT formula for news writing
- 5. 5Ws and 1H of news writing
- 6. Good (The exact, apt, simple, unambiguous words), Bad (redundancies jargons, verbosities), Ugly of news writing.

## **Unit III [News Reporting]**

L-10

- 1. What is news reporting?
- 2. Various types of reporting (Objective, Interpretative, Investigative, In-depth, straight)
- 3. Reporting for Newspapers, News Agencies and Magazines.
- 4. Pitfalls and problems in reporting-attribution, off-the-record, embargo

## Unit IV [Reporter]

L-10

- 1. Reporters: Qualities and Responsibilities
- 2. Set up and functions of a city reporting room in a daily and bureau
- 3. Reporting staff: News Bureau, Bureau Chief, Chief Reporter, Correspondent, Stringers, and freelancer.
- 4. Reporting for different beats

## Instructions for Paper Setter/Moderator

Maximum Marks	75
Time	3 hours
Total Questions	5 questions of 15 marks each, out of which Question No. 1 will be compulsory.
Compulsory question	Short answer questions should be asked e.g. 6 short answer type questions of 2 ½ marks each or 5 short answer type questions of 3 marks each. For framing this question, any topic from any unit can be selected.
Setting of other questions	Q.No.2 is to be set from Unit I, Q.No.3 from Unit II, Q.No.4 from Unit III and Q.No.5 from Unit IV.
Distribution of marks	A question should be either a fullength question of 15 marks or 2
in these questions	questions of 7 ½ marks each or 3 short notes of 5 marks each.
Availability of choice	Within a unit, the paper setter must ensure internal choice for each
to students	question ( except in Question No. 1). The distribution of marks should
	be as suggested above.

## **Suggested Readings:**

00	8	
1.	M V Kamath	Modern Journalism, Vikas Publishing House,
		New Delhi
2.	M L Stein and Susan F. Peterno	The News Writers' Handbook, Surject
	1,60	Publication, New Delhi
3.	George A Hough	News Writing, Kanishka Publication,
		New Delhi
4.	Jan R. Hakemulder, Ray Ac De	News Reporting and Editing, Anmol
		Publications Pvt. Ltd. New Delhi
5.	M K Joseph	Basic Source Material for News Writing,
		Anmol Publications Pvt. Ltd. New Delhi
6.	Wainwright David	Journalism made Simple, Rupa & Company
		New Delhi
7.	Hohnberg John	The Professional Journalist, Oxford
		Publishing Co. Pvt. Ltd., New Delhi
		,

#### **MEDIA LAWS & ETHICS**

Course Code : BJ(MC) 106	L:5	T/P:0	CREDITS: 5
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**Objectives of the Course:** On completion of this course student should be able to:

- 1. Define freedom of the press as enshrined in article 19(1) (a) of the constitution
- 2. List the reasonable restrictions for freedom of the press
- 3. Describe the salient features of the Press Council of India, its powers and functions
- 4. Identify and apply the necessary provisions of laws and acts applicable to publication and broadcast of news and programmes of a sensitive nature
- 5. Cover judicial proceedings, parliament and state legislature without attracting penal action

Marks for Internal Assessment: 25

#### **Unit-I** [Freedom of the Press and the Law]

L-20

- 1. Laws Bills and Acts, Ordinance, Regulations, Statute, Code, Norms, Conventions
- 2. Freedom of the press and the Constitution-need for a free press in a democracy
- 3. Article 19(1)(a) of the Indian Constitution-Freedom of speech and expression
- 4. Article 19(1)2 reasonable restrictions to freedom of the press
- 5. Supreme Court decisions on freedom of the press
- 6. Press laws before Independence and after
- 7. First Press Commission after Independence
- 8. The Press Council Acts, National Emergency
- 9. Composition, role, powers, guidelines and functions of the Press Council

#### Unit-II [Media laws pertaining to the State, Citizens, Judiciary,

#### **Legislature and Parliament**]

L-15

- 1. **The State**: Sedition-incitement to violence (section 121 IPC) IPC 121 read with 511 inflammatory writing (IPC 353)
- 2. Citizens: Defamation (IPC (499) 500) civil and criminal defamation-libel, slander
- 3. **Legislature**: Parliamentary privileges / Articles 105 (Parliament) Article 194 (State Legislation)
- 4. A day in the Parliament/ State Legislature
- 5. **Judiciary**: Contempt of Court, Covering and reporting court proceedings (Article 361A)
- 6. **Common court terminology** Plaintiff, defendent, affidavit, evidence, prosecution, conviction, accused, acquittal, bail, prima facie, subjudice
- 7. Media Ethics- Why Media Ethics- truth-accuracy-balance-decency-human rights

## **Unit-III** [Acts and Laws]

L-15

(Introduction to various Acts/Laws which a journalist needs to know)

- 1. Press Registration of Books Act. 1867/1955 role of RNI
- 2. Role and functions of the Registrar of Newspapers
- 3. Intellectual Property Rights
- 4. Copyright Act 1957
- 5. Official Secrets Act 1923
- 6. Right to Information Act 2005
- 7. General Acts: Juvenile Justice Act, Domestic Violence Act, NDPS Act, Working Journalist Act

L-10

#### **Unit-IV** [Electronic and New Media Laws]

- 1. Emergence of electronic and new media law
- 2. The AIR Code
- 3. The Commercial Code of AIR & Doordarshan
- 4. Cable Television Act and Rules
- 5. Advertising Standards Council
- 6. Media regulations: self or govt.?

#### Instructions for Paper Setter/Moderator

Maximum Marks	75
Time	3 hours
Total Questions	5 questions of 15 marks each, out of which Question No. 1 will be compulsory.
Compulsory	Short answer questions should be asked e.g. 6 short answer type questions
question	of 2 ½ marks each or 5 short answer type questions of 3 marks each. For
	framing this question, any topic from any unit can be selected.
Setting of other	Q.No.2 is to be set from Unit I, Q.No.3 from Unit II, Q.No.4 from Unit III
questions	and Q.No.5 from Unit IV.
Distribution of	A question should be either a fulS-length question of 15 marks or 2
marks in these	questions of 7 ½ marks each or 3 short notes of 5 marks each.
questions	
Availability of	Within a unit, the paper setter must ensure internal choice for each
choice to students	question ( except in Question No. 1). The distribution of marks should be
	as suggested above.

#### **Suggested Activities:**

- 1. Witnessing court prroceedings
- 2. Parliament session

#### **Suggested Readings:**

- 1. Relevant Sections of IPC from Criminal Law Manual, Universal
- 2. Constitution of India (Article 19 (1) and 19 (2) 105, 194) The Law Dictionary, Universal

3. Vidisha Barua	Press & Media Law Manual, Universal Law
	Publishing Co. Pyt. Ltd. New Delhi

4. P.K. Ravindranath Press Laws and Ethics of Journalism, Author Press,

New Delhi

5. R.K.Ravindrana Press in the Indian Constitution

6. K.S. Venkateshwaran Mass Media Laws and Regulations in India,

Published by Asian Mass Communication Research and Information Centre, Distributed by N M Tripathi

Pvt. Ltd. Bombay

7. Dr. Ambrish Saxena Freedom of Press and Right to Information in India,

Kanishka Publication, New Delhi

#### STILL PHOTOGRAPHY

Course Code : BJ(MC) 108	L:4	T/P:0	CREDITS: 4
Course coue : Do(MC) 100	10.4	1/1 • 0	CILLDIID

Objectives of the Course: On completion of the course students should be able to :

- 1. Describe photography
- 2. Explain parts of film & digital camera, its functions and use of accessories
- 3. Describe lights and lighting application for indoor and outdoor
- 4. Explain steps involved in printing a digital photograph.

Marks of Internal assessment: 25

#### **Unit-I** [Introduction to Photography]

L- 10

- 1. What is photography?
- 2. Brief History of photography.
- 3. How Camera works?
- 4. The role & importance of photography.
- 5. Principles of Camera Obscura

Unit-II [Camera] L- 18

- 1. What is Camera?
- 2. Basic Parts of single lens reflex (SLR) [film & digital]:
  - i. Lens
  - ii. Film Chamber (CCD & CMOS)
  - iii. Aperture
  - iv. Shutter
  - v. View finder
  - vi. Pentaprism
  - vii. Memory (Internal & External)
- 3. Camera formats 35mm, medium format, large format
- 4. Camera design & its working simple camera, compact camera, view camera, range finder & reflex camera TLR, SLR, POLOROID, UNDERWATER CAMERA & DIGITAL CAMERA
- 5. Lenses controlling the image
  - i. Photographic lenses prime & zoom lens, angle of view (Narrow & Wide Angle Lens)
  - ii. Aperture, Focal No. & Focal Length
  - iii. Depth of focus, Depth of Field and How they work
  - iv. Lens care
- 6. Lens perspective, film speed, flash gun, light meter
- 7. Exposure
  - i. Measurement of light exposure metering system
  - ii. Exposure control relationship between shutter speed and aperture
- 8. Camera accessories: Tripod, monopod, filters, Lens hood

#### **UNIT-III** [Lighting And Visual Communication]

1. Lighting

- i. Sources of light: Natural & Artificial
- ii. Nature and physical properties of light
- iii. Direction & angle of light: Front, side, top & back
- iv. Lighting contrast and its control by fill in lights
- v. One, two & three point lighting: Key, fill and back light
- 2. Principles of Photographic composition
- 3. Various types of photography: Portrait, Wildlife, Nature, Photo Journalism, Advertising and Night photography

#### **UNIT-IV** [Printing of Photograph]

L- 10

L- 10

- 1. Steps involved in printing of digital photographs: manipulation, choice of paper and choice of printers
- 2. Converting developed photograph into digital photograph
- 3. Photo appreciation
- 4. Different problems related to Photography

## Instructions for External Examiner for Oral & Practical Examination

Maximum Marks	75
Time	3 hours
Total Questions	5 questions of 15 marks each, out of which Question No. 1 will be compulsory.
Compulsory question	Short answer questions should be asked e.g. 6 short answer type questions of 2 ½ marks each or 5 short answer type questions of 3 marks each. For framing this question, any topic from any unit can be selected.
Setting of other questions	Q.No.2 is to be set from Unit I, Q.No.3 from Unit II, Q.No.4 from Unit III and Q.No.5 from Unit IV.
Distribution of marks in these questions	A question should be either a ful-length question of 15 marks or 2 questions of 7 ½ marks each or 3 short notes of 5 marks each.
Availability of choice to students	Within a unit, the paper setter must ensure internal choice for each question (except in Question No. 1). The distribution of marks should be as suggested above.

#### **Suggested Readings:**

1. O.P. Sharma Practical Photography, Hind Pocket Books

2. Michael Langford Basic Photography, Focal Press

3. James A. Folts Ronald P. Lovell Handbook of Photography,

Fred C. Zwahlen, Jr. Delmal Thomsan learning

4. Lee Frost Photography, Hodder Headline

#### PRINT JOURNALISM LAB - I

Course Code : BJ(MC) 152	L:0	T/P:4	CREDITS: 2
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Objectives of the Course: On completion of the course students should be able to:

- 1. Write reports for newspapers and magazines
- 2. Prepare questionnaire for interview

#### **Exercises/Assignments**

- 1. Reading of newspapers in the class particularly the front page and the local news pages.
- 2. Writing reports on crime related incidents after visiting local police stations.
- 3. Writing reports on civic problems incorporating information from civil organization based on interview.
- 4. Prepare questions for a specific interview.
- 5. Rewriting news stories from newspapers converting them for magazine.
- 6. Filing report on the basis of mock press conferences.
- 7. Filing report after attending one press conference after going to the field.

**Internal Assessment:** Student should be evaluated on the basis of his/her performance while undertaking various exercises and submission of assignments. All the stories should be documented in a file & soft copy duly checked and signed by concerned faculty. The marks assigned for internal evaluation are 40.

A.	Due weightage to be given to the file and soft copy of assignments prepared by a student during the semester. (45 marks)
B.	The examiner should also interview the student to find out his/her level of understanding of Journalism and knowledge of current affairs.  (15 marks)
Max Marks	The marks prescribed for evaluating a student by the External Examiner are 60.

#### PHOTO LAB

Course Code: 154	L: 0	T/P :4	Credits: 2

**Objectives of the Course:** On completion of the course students should be able to:

- 1. Handle Digital SLR Camera
- 2. Compose and Shoot in different lighting conditions.
- 3. Make a photo feature on a specific topic

#### **Exercises/Assignments**

- 1. Outdoor Shoot:
  - i. Using Digital SLR and Mobile camera/developing an idea and practice
  - ii. Making a Photo feature on a specific topic by using self clicked photographs from Digital Camera
  - iii. Photographs should be of postcard size. A photo feature must of comprise 10 16 photographs.
- 2. Studio Photo Shoot:
  - i. Shooting exercise in artificial lights.
- 3. Photo Lab
  - i. Use of software for modification of picture
  - ii. Editing of captured images with the help of Photoshop
  - iii. Preparing a softcopy of photo feature on CD

**Internal Assessment:** Students should maintain a file and soft copy of their assignments/jobs done duly checked and signed by concerned faculty. The marks assigned for internal evaluation are 40.

A.	Due weight age to be given to the file & soft copy of
	assignments prepared by the student during the
	semester. (45 Marks)
	The examiner should also interview the student to find
B.	out his/her level of understanding of Photography.
	(15 Marks)
Max Marks	The marks prescribed for evaluating a student by the
	External Examiner are 60.

#### **COMPUTER LAB-II**

(PHOTOSHOP & CORELDRAW)

Course Code: 156	L: 0	T/P :4	Credits: 2
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**Objectives of the Course:** On completion of the course students should be able to:-

- 1. Design material in Photoshop and Corel Draw
- 2. Differentiate between object oriented and bitmap images, vector and raster graphics.

#### **Exercises and Assignments:**

Students will be taught the basics of the DTP software's used for designing.

**Photoshop:** Students should be able to create visuals with text. They should also be able to give various effects to the photographs.

- 1. Design a poster for social awareness
- 2. Design a cover page of a magazine
- 3. Design flash cards
- 4. Design a brochure / pamphlet
- 5. Give various effects to the photographs
- 6. Make a cut out

Corel Draw: The students should be able to work with objects.

- 1. Design an invitation card
- 2. Design a logo
- 3. Design a title page of a book
- 4. Design a calendar

*Internal Assessment:* The students should maintain a file & soft copy of their assignments/jobs duly checked and signed by the concerned faculty. The marks assigned for internal evaluation are 40.

A.	Due weightage to be given to the file & soft copy of assignments prepared by a student during the semester. (45 marks)
B.	The examiner should also interview the student to find out his/her level of understanding of softwares. (15 marks)
Max Marks	The marks prescribed for evaluating a student by the External Examiner are 60.

#### THIRD SEMESTER

#### **DEVELOPMENT & COMMUNICATION**

Course Code: BJ(MC) 201	L:5	T/P:0	CREDITS: 5
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**Objectives of the Course:** On completion of the course students should be able to:

- 1. Develop understanding of development issues
- 2. Contribute positively towards the development process of country as responsible mass communicators.

Marks for internal assessment: 25

#### **Unit-I** [Concept and Indicators of Development]

L -20

- 1. Definition, meaning and process of development
- 2. Theories and paradigms of development unilinear and non-unilinear
- 3. Ingredients (5Ms) of development and money generation, MNCs and foreign aid
- 4. Basic needs model by Bariloche Foundation
- 5. Economic and social indicators of development:
  - i. GDP/GNP
  - ii. Human Development Index
  - iii. Physical Quality of Life Index
- 6. Other indicators:
  - i. Communication as an indicator
  - ii. Democracy as an indicator
  - iii. Human Rights as an indicator
  - iv. Social Relations [inequality]
  - v. Happiness Index
- 7. The Millennium Development Goals (MDGs)

#### **Unit – II [Development Communication - Concept and Theories]**

L -10

- 1. Definition and Concept
- 2. Approaches:
  - i. Diffusion of Innovation
  - ii. Magic Multiplier
  - iii. Localised Approach
- 3. Development Support Communication Extension Approach
  - i. Health and Family Welfare
  - ii. Women Empowerment
  - iii. Literacy & Education
  - iv. Water Harvesting & Management

#### **Unit-III** [Media and Development]

L -20

- 1. Development of message design and communication
- 2. Role and performance of mass media: Print, Radio, TV, Outdoor publicity and traditional media music, drama, dance, puppetry, street play, fairs, festivals and their role in development..
- 3. Cybermedia and development: e-governance, digital democracy & e-chaupal
- 4. ICT & Development
- 5. Case Studies:
  - i. SITE Experiment
  - ii. Community-based water harvesting by Rajendra Singh in Rajasthan.
- 6. Role of NGOs in social development..

## **Unit - IV [Communication in different Indian perspectives]**

L-10

- 1. Communication for rural development:
  - i. Strengthening of Panchayati Raj
  - ii. Advancement in farming and alternative employment
  - iii. Conservation of rural culture tradition
- 2. Communication for urban development:
  - i. Urban sanitation
  - ii. Consumer awareness
  - iii. Slum development
- 3. Communication for Tribal development
  - i. Wild life and forest conservation
  - ii. Joint forest management
  - iii. Forest based cottage industries

### Instructions for Paper Setter/Moderator

Maximum Marks	75
Time	3 hours
Total Questions	5 questions of 15 marks each, out of which Question No. 1 will be compulsory.
Compulsory question	Short answer questions should be asked e.g. 6 short answer type questions of 2 ½ marks each or 5 short answer type questions of 3 marks each. For framing this question, any topic from any unit can be selected.
Setting of other questions	Q.No.2 is to be set from Unit I, Q.No.3 from Unit II, Q.No.4 from Unit III and Q.No.5 from Unit IV.
Distribution of marks in these questions	A question should be either a full-length question of 15 marks or 2 questions of 7 ½ marks each or 3 short notes of 5 marks each.
Availability of choice to students	Within a unit, the paper setter must ensure internal choice for each question (except in Question No. 1). The distribution of marks should be as suggested above.

ugge	estea Keaaings:	
1.	Narula Uma	Development Communication – Theory and
		Practice, Har Anand
2.	Gupta V.S.	Communication and Development Concept,
		New Delhi
3.	Tewari, I P	Communication Technology and
		Development, Publication Division,
		Govt. of India
4.	Joshi Uma	Understanding Development Communication,
		Dominant Publications, New Delhi
5.	Srinivas R. Melkote	Communication for Development in
		the Third World, Sage, New Delhi
6.	Lerner Daniel & Schramm Wilbur	Communication and Changes in Developing
		Countries, East West Communication Centre,
		Honolulu
7.	Rogers Everett M	Communication and Development: Critical
		Perspective, Sage, New Delhi
8.	Todaro, Michael P	Economic Development in the Third World,
		Longman, New York

### THIRD SEMESTER

#### PRINT JOURNALISM-II

	Course Code : BJ(MC) 203	L:5	T/P:0	CREDITS: 5
-	ves of the Course: On completion		students sho	ould be able to:
	Edit the reports with proof reading	symbols		
	Design and layout	1 1 2	1 1	1.
<i>3</i> . I	Describe the functions and responsi	blities of edito	or and sub-e	ditor
Marks f	for Internal Assessment: 25			
Unit I [	Editing Principles]			L-15
_	I. What is editing? And objectives	of editing?.		
	2. Editing and Rewriting.			
	3. Principles of editing.			
	4. Editing for newspapers, magazing	ne and journal	s.	
		J		
Unit II	[News Editing]			L-15
	1. Editing a copy/electronic editing	g.		
	2. Guidelines for writing headlines			
3	3. Use of graphics, cartoons and st	atistics.		
۷	1. Design & layout.			
Unit II	I [Editing Style]			L-15
	1. Understanding Style book.			
	2. Spelling and Grammar/Punctuat	ion & Quotati	on	
	3. Attribution, Capitalization	_		
	4. Use of Editing Symbols.			
Unit IV	[Specialized Writing/Editing]			L-15
1	1. Structure & Operations of a new	vspaper organi	zation.	
	2. Functions and responsibilities of			
3	3. Editorial Writing and its importa	ance.		
۷	4. Commentary, Analysis, letters to	o editor colum	ın.	

### Instructions for Paper Setter/Moderator

Maximum Marks	75
Time	3 hours
Total Questions	5 questions of 15 marks each, out of which Question No. 1 will be compulsory.
Compulsory question	Short answer questions should be asked e.g. 6 short answer type questions of 2 ½ marks each or 5 short answer type questions of 3 marks each. For framing this question, any topic from any unit can be selected.
Setting of other questions	Q.No.2 is to be set from Unit I, Q.No.3 from Unit II, Q.No.4 from Unit III and Q.No.5 from Unit IV.
Distribution of marks in these questions	A question should be either a fulS-length question of 15 marks or 2 questions of 7 ½ marks each or 3 short notes of 5 marks each.
Availability of choice to students	Within a unit, the paper setter must ensure internal choice for each question (except in Question No. 1). The distribution of marks should be as suggested above.

1.	M V Kamath	Modern Journalism, Vikas Publishing House,
		New Delhi
2.	M L Stein and Susan F. Peterno	The News Writers' Handbook, Surject Publication,
		New Delhi
3.	George A Hough	News Writing, Kanishka Publication,
		New Delhi
4.	Jan R. Hakemulder, Ray Ac de	News Reporting and Editing, Anmol Publications
	Jonge, P.P. Singh	
5.	M K Joseph	Basic Source Material for News Writing, Anmol
		Publications
6.	Wainwright David	Journalism made Simple, Rupa & Company
		New Delhi
7.	Hohnberg John	The Professional Journalist, Oxford Publishing Co.
		Pvt. Ltd., New Delhi

#### THIRD SEMESTER

#### RADIO JOURNALISM AND PRODUCTION

Course Code : BJ(MC) 205	L:4	T/P:0	CREDITS: 4

**Objectives of the Course:** On completion of the course students should be able to:

- 1. Describe the characteristics of radio as a medium of mass communication and its limitations
- 2. Identify different modes of broadcasting and types of radio stations
- 3. Describe different formats of radio programmes
- 4. List basic inputs and main elements of radio production-Human Voice-Music-Sound Effects and Silence
- 5. Distinguish & describe the qualities of different types of microphones used in radio production
- 6. Identify the right kind of music and sound effects for different formats of radio programmes
- 7. Write effectively for the ear
- 8. Define radio news
- 9. Describe characteristics of radio news
- 10. Speak effectively extempore and with a written script

Marks for Internal Assessment: 25

#### **Unit-I** [Radio as a medium]

L- 10

- 1. Radio as a medium of mass communication in today's context
- 2. Characteristics of radio
- 3. Limitations of radio
- 4. Three Modes of transmission: AM, SW and FM
- 5. Different types of radio stations

#### **Unit-II** [Radio Formats]

L - 16

- 1. Why formats?
- 2. Simple announcements
- 3. Radio talks/commentaries/comments
- 4. Radio interviews
- 5. Radio discussions
- 6. Radio features and documentaries
- 7. Radio play
- 8. Radio running commentaries
- 9. Radio ads/commercials
- 10. Phone ins and radio bridges
- 11. Music on radio
- 12. Radio News-Radio News defined
- 13. Main characteristics of Radio News as against news in other media

#### **Unit-III** [Writing for the Ear]

L - 12

- 1. Introduction
- 2. Characteristics of spoken word
- 3. Knowing your audience
- 4. Developing your style
- 5. Writing for different formats and messages
- 6. Dramatising messages

L - 10

### **Unit-IV** [Radio Production]

- 1. Introduction
- 2. Elements of radio productions
- 3. Acoustics
- 4. Perspective
- 5. Sound effects
- 6. Music
- 7. Distort/Filter
- 8. Different types of microphones
- 9. Recording
- 10. Editing

Course Code: BJ(MC) 205

### Instructions for Paper Setter/Moderator

Maximum	75
Marks	
Time	3 hours
Total Questions	5 questions of 15 marks each, out of which Question No. 1 will be compulsory.
Compulsory question	Short answer questions should be asked e.g. 6 short answer type questions of 2 ½ marks each or 5 short answer type questions of 3 marks each. For framing this question, any topic from any unit can be selected.
Setting of other questions	Q.No.2 is to be set from Unit I, Q.No.3 from Unit II, Q.No.4 from Unit III and Q.No.5 from Unit IV.
Distribution of marks in these questions	A question should be either a full-length question of 15 marks or 2 questions of 7 ½ marks each or 3 short notes of 5 marks each.
Availability of choice to students	Within a unit, the paper setter must ensure internal choice for each question (except in Question No. 1). The distribution of marks should be as suggested above.

### **Suggested Readings:**

H.R. Luthra Indian Broadcasting, Publications Division
 Robert Mc Liesh Radio Production, Focal Press
 James R. Alburger The Art of Voice Acting, Focal Press

#### THIRD SEMESTER

#### BASICS OF CAMERA, LIGHTS AND SOUND

Course Code: $BJ(MC)$ 207   L:4   $T/P:0$   C	CREDITS: 4
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**Objectives of the Course**: On completion of the course students should be able to:

- 1. Identify different kinds of video camera, camera shots, movements, mounts, angles and compositions along with basic operations and functions of a video camera.
- 2. Describe techniques of lighting for video production.
- 3. Describe the methods of recording and mixing of sound in video production.

Marks for Internal Assessment: 25

Unit-I [Camera] L-12

- 1. Introduction to video camera
- 2. Parts of video camera and their functions
- 3. Camera movement equipment
- 4. Lenses functions and types

#### **Unit-II** [Visualization]

L-12

- 1. Composition different types of shots, camera angles and camera movements
- 2. Asthetics in visual composition
- 3. Subject camera relationship.
- 4. Aperture control and depth of field

Unit-III [Lights]

- 1. Lights and its properties
- 2. Different types of lights
- 3. Other tools used in lighting diffusers, reflectors, cutters & gels
- 4. Basic lighting techniques
- 5. Accessories used in lighting

Unit-IV [Sound] L-12

- 1. Audio fundamentals
  - 2. Various audio elements used in video programmes lip synchronized sound, voice, music, ambience, sound effects
  - 3. Types of microphones
- 4. Use of audio mixers for recording & editing of sound
- 5. Different audio equipment for studio and location recording
- 6. Audio post production mix and unmix tracks

### Instructions for Paper Setter/Moderator

Maximum Marks	75
Time	3 hours
Total Questions	5 questions of 15 marks each, out of which Question No. 1 will be compulsory.
Compulsory question	Short answer questions should be asked e.g. 6 short answer type questions of 2 ½ marks each or 5 short answer type questions of 3 marks each. For framing this question, any topic from any unit can be selected.
Setting of other questions	Q.No.2 is to be set from Unit I, Q.No.3 from Unit II, Q.No.4 from Unit III and Q.No.5 from Unit IV.
Distribution of marks in these questions	A question should be either a full-length question of 15 marks or 2 questions of 7½ marks each or 3 short notes of 5 marks each.
Availability of choice to students	Within a unit, the paper setter must ensure internal choice for each question (except in Question No. 1). The distribution of marks should be as suggested above.

### **Suggested Readings**

Ralph Donald, Thomas Spann Fundamentals of TV Production, Surject Publications, New Delhi

Herbert Zettl TV production Handbook, Thomas

Wardsworth Publishing

#### THIRD SEMESTER

#### SUMMER TRAINING REPORT

Course Code: DJ(MC) 209   L:V   I/F:V   CREDITS: 2	Course Code : BJ(MC) 209	L:0	T/P:0	CREDITS: 4
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Soon after the Second Semester End-Term Examination, students will undergo training in Print Media for four weeks and will submit a comprehensive Summer Training Report (STR) alongwith a Power Point Presentation incorporating the work done during the training.

The hard copy of the STR (in duplicate) is to be submitted alongwith a soft copy of Power Point Presentation at least 4 weeks before the commencement of End Term Examination of the Third semester.

Summer Training Reports will be evaluated by the Board of Examiners comprising of an Internal Examiner and one External Examiner separately out of 50 marks each. The External Examiner will be appointed by the Vice Chancellor.

#### THIRD SEMESTER

#### PRINT JOURNALISM LAB-II

Objectives of the Course: On completion of the course students should be able to:

- 1. To edit reports using editing symbols.
- 2. Write headlines
- 3. Write captions for cartoons and photographs

#### **Exercises/Assignments**

- 1. Preparation of copy by using editing symbols.
- 2. Editing features into a news story.
- 3. Headlines writing exercises based on newspaper published stories.
- 4. Writing caption/changing caption of the selected cartoons and photos.
- 5. Writing two editorials.
- 6. Assigning the qualities/attributes of a good editor (classroom exercise).
- 7. Finding out facts/opinion /hearsay in at least five stories published in newspapers.

**Internal Assessment:** Students should be evaluated on the basis of his/her performance while undertaking various exercises and submission of assignments. All the stories should be documented in a file & soft copy duly checked and signed by concerned faculty. The marks assigned for internal evaluation are 40.

A.	Due weightage to be given to the file & soft copy
	of assignments prepared by a student during the
	semester. (45 marks)
	The examiner should also interview the student to
В.	find out his/her level of understanding of
	Journalism and knowledge of current affairs.
	(15 marks)
Max Marks	The marks prescribed for evaluating a student by
	the External Examiner are 60.

## THIRD SEMESTER RADIO JOURNALISM AND PRODUCTION LAB

**Objectives of the Course:** On completion of the course students should be able to :

- 1. Prepare an audio brief
- 2. Use different types of microphones for radio/audio productions
- 3. Apply various elements of radio production for producing different radio formats
- 4. Write effectively for radio
- 5. Record and edit radio programs
- 6. Produce radio interviews, discussions, features and documentaries
- 7. Cover events outside the studios
- 8. Effective presentation of programmes

#### **Practical Exercises**

- 1. Preparation of audio brief
- 2. Recording and editing exercises in the studio
- 3. OB recordings
- 4. Writing exercises
- 5. Interviews-simulated and actuality
- 6. Research and scripting of radio documentary/feature/drama
- 7. Production of radio discussions
- 8. Presentation of various types of programmes
- 9. Production of social messages (max 30 seconds)
- 10. Production of radio documentary/feature
- 11. Preparation of audience profile
- 12. End Product

*Internal Assessment:* Students should maintain a file & soft copy of their assignments/jobs duly checked and signed by the faculty. The marks assigned for internal evaluation are 40.

A.	Students to be evaluated on the basis of the individual and group production work undertaken during the semester. (15marks)
B.	The examiner should also interview the student to find out his/her level of understanding of radio as a medium and his/her skills in audio production.  (15 marks)
C.	Final Production for Evaluation: Students in group will produce a 10 minutes of radio production (Feature/Documentary/ Play/Celebrity Interview) and 30 seconds Spot/Jingle. Public Service Announcement The examiner will listen to the radio programmes produced by the students. (30 marks)
Max Marks	The marks prescribed for evaluating a student by the External Examiner are 60.

#### THIRD SEMESTER

#### OPERATION AND HANDLING OF VIDEO EQUIPMENT

**Objective of the Course**: On completion of the course students should be abe to:

- 1. Develop the competency to handle video camera
- 2. Compose shots
- 3. Shoot appropriate visuals for video prgrammes
- 4. Use lights effectively inside and outside the studio
- 5. Use audio equipment appropriately
- 6. Conceive and produce a video programme

#### **Exercises on Camera**

- i. operation and handling of video camera
- ii. Basic camera movements
- iii. Composition of different shots

#### **Exercises in Lighting**

- i. Different types of lights used in videography
- ii. Use of filters and reflectors

#### **Exercises in Sound**

i. Use of different types of microphones for indoor and on location video recordings.

**Internal Assessment:** The students should maintain a file & soft copy of their assignments/jobs duly, checked and signed by the concerned faculty. The marks assigned for internal evaluation are 40.

A.	Students will be evaluated on the basis of file & soft copy of exercise / assignments done during the semester. (45marks)	
B.	The examiner will also interview the students to find out his/her level	
	of understanding of camera, lights and sound. (15 marks)	
Maximum Marks	The marks prescribed for evaluating a student by the External	
	Examiner are 60.	

#### FOURTH SEMESTER

#### TELEVISION JOURNALISM AND PRODUCTION

Course Code : BJ(MC) 202	L:5	T/P:0	CREDITS: 5
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**Objectives of the Course:** On completion of the course students should be able to:

- 1. Explain the salient features of TV as a medium
- 2. Describe the process of gathering news and report for TV.
- 3. List the stages of production of a video program
- 4. Describe the steps involved in editing of a video program

Marks for Internal Assessment: 25

#### **Unit-I** [TV as a medium]

L-10

- 1. Understanding the medium Nature and Language of TV
- 2. Formats and types for TV Programmes
- 3. TV News script format
- 4. Scripting for Fiction/Non Fiction

### **Unit-II [TV News Gathering]**

L-20

- 1. Fundamentals of TV reporting Reporting skills, Ethics for TV reporting
- 2. Writing and Reporting for TV: Finding the story and Developing the sources, Gathering the facts (Getting right visuals, facts and figures, establishing the scene, cut away)
- 3. Interview types of news interview, art of conducting a good interview
- 4. Anchoring Live shows
- 5. Packaging

#### **Unit-III** [ TV Programme Production]

L-20

- . Steps involved in production & utilisation of a TV Program
- 2. Stages of production- pre-production, production and post-production
- 3. The production personnel Single camera and Multi camera production
- 4. Use of graphics and special effects
- 5. Developing a video brief

### **Unit-IV** [Basics of Video editing and Programme Evaluation]

L-10

- 1. Aesthetic Factor of video editing.
- 2. Types of video editing- Non-Linear editing ,Cut to cut, assemble & insert, on line, off line editing
- 3. Designing, Evaluation and field testing of programme

### Instructions for Paper Setter/Moderator

Maximum Marks	75
Time	3 hours
Total Questions	5 questions of 15 marks each, out of which Question No. 1 will be compulsory.
Compulsory question	Short answer questions should be asked e.g. 6 short answer type questions of 2 ½ marks each or 5 short answer type questions of 3 marks each. For framing this question, any topic from any unit can be selected.
Setting of other questions	Q.No.2 is to be set from Unit I, Q.No.3 from Unit II, Q.No.4 from Unit III and Q.No.5 from Unit IV.
Distribution of marks in these questions	A question should be either a full-length question of 15 marks or 2 questions of 7 ½ marks each or 3 short notes of 5 marks each.
Availability of choice to students	Within a unit, the paper setter must ensure internal choice for each question (except in Question No. 1). The distribution of marks should be as suggested above.

	5	sica itaaiiigs .	
	1.	Jan R. Hakemulder,	Broadcast Journalism, Anmol Publications,
		Ray AC de Jonge, PP Singh	New Delhi
4	2.	Janet Trewin	Presenting on TV and Radio, Focal Press,
			New Delhi
(	3.	Stuart W. Hyde	TV & Radio Announcing, Kanishka Publishers
4	4.	Andrew Boyd	Techniques of Radio and Television News
			Publisher: Focal Press, India.
	5.	Janet Trewin	Presenting on TV and Radio, Focal Press, India.
(	5.	Ralph Donald and Thomas Spann	Fundamentals of Television Production
			Surject Publications, New Delhi.
•	7.	Herbert Zettl	Handbook of Television Production,
			Publisher: Wadsworth
3	8.	Thomas D Burrows & Lynne S.	Video Production Publisher: MC Graw Hill
9	9.	Ralph Donald, Thomas Spann	Fundamentals of TV Production, Surject Pubications,
			New Delhi
	10.	Lynn S Gross, Larry W. Ward	Electronic Movie making Wadsworth Publishing
	11.	Neill Hicks	Screen Writing, Michael Wiese Productions
	12.	Thomas D Burrows, Lynne S Gross	Video Production, Mc Graw Hill

### **FOURTH SEMESTER**

#### INTRODUCTION TO ADVERTISING

L:5

T/P:0

CREDITS: 5

Course Code : BJ(MC) 204

<ol> <li>Objectives of the Course: On completion of the course students should be able to</li> <li>Define and explain advertising, its role and functions.</li> <li>Identify various types of advertising.</li> <li>Differentiate between advertising as communication, marketing and PR tool.</li> <li>Explain the working of an ad agency</li> </ol>	):
Marks for Internal Assessment: 25	
<ul> <li>Unit I [Introduction]</li> <li>1. Definition &amp; Meaning of Advertising</li> <li>2. Role and functions of Advertising</li> <li>3. Nature &amp; Scope of Advertising</li> <li>4. Growth &amp; Development of Advertising in India &amp; World</li> <li>5. Global Scenario of Advertising</li> <li>6. Ethical &amp; Regulatory Aspects of Advertising</li> </ul>	L-15
Unit II [Advertising as a tool & process]  1. Advertising as communication tool, communication process & advertising  2. Models of Advertising Communication  i AIDA model  ii DAGMAR model  iii Maslow's Hierarchy Model  3. Advertising as a social process- consumer welfare, standard of living and culture	L-15
<ul> <li>Unit III [Classification &amp; Aspects]</li> <li>1. Classification of Advertising on the basis of  i. Target Audience  ii. Geographical Area  iii. Medium  iv. Purpose</li> <li>2. Advertising Creativity- Definition &amp; importance.</li> <li>3. Elements of Print advertising - Copy, slogan, identification mark, clashing if the classification of the cl</li></ul>	s, Cyber
<ul><li>iv. Direct marketing</li><li>Unit IV [Ad Agency Structure &amp; Functions]</li><li>1. Concept of advertising agencies</li></ul>	L-15

Ad agency-Role, Types, Structure & functions
 The advertisers; client –agency relationship

4. Criteria to select an ad agency

### Instructions for Paper Setter/Moderator

Maximum Marks	75
Time	3 hours
Total Questions	5 questions of 15 marks each, out of which Question No. 1 will be compulsory.
Compulsory question	Short answer questions should be asked e.g. 6 short answer type questions of 2 ½ marks each or 5 short answer type questions of 3 marks each. For framing this question, any topic from any unit can be selected.
Setting of other questions	Q.No.2 is to be set from Unit I, Q.No.3 from Unit II, Q.No.4 from Unit III and Q.No.5 from Unit IV.
Distribution of marks in these questions	A question should be either a full-length question of 15 marks or 2 questions of 7 ½ marks each or 3 short notes of 5 marks each.
Availability of choice to students	Within a unit, the paper setter must ensure internal choice for each question (except in Question No. 1). The distribution of marks should be as suggested above.

1.	Sandage C H, Fryburger Vernon	Advertising Theory and Practice: A.I.T.B.S.
	& Rotzoll Kim	Publishers & Distributors, Delhi
2.	Mohan Mahender	Advertising Management: Concepts & Cases;
		Tata McGraw Hill Publishers
3.	Ogilvy David	Ogilvy on Advertising; Prion Books Ltd.
4.	Lewis Herschell Gordion	The Complete Advertising and Marketing
		Handbook: East West Books(Madras) Pvt.
		Ltd., Chennai
5.	Little Field James E & Kirkpatrik C.A.:	Advertising: Mass Communication in
		Marketing; Vakils, Feffer & Simons Pvt. Ltd.,
		Bombay
6.	White Roderick	Advertising: What it is and How to do it:
		McGrawHill Book Company, London
7.	Bulmore Jeremy	Behind the scenes in Advertising; NTC
		Publishers, Henley
8.	Douglas Torin	The Complete Guide to Advertising: MacMilan,
		London
9.	Jethwaney Jaishri	Advertising: Phoenix Publishing House Pvt.
		Ltd., New Delhi

## FOURTH SEMESTER PUBLIC RELATIONS

**Objectives of the Course:** On completion of the course students should be able to:

- 1. Define PR and its function
- 2. Differentiate between PR & Corporate Communication
- 3. Apply tools and techniques for handling public and corporate relations.

Marks for Internal Assessment: 25

#### **Unit-I** [Public Relations]

L-12

- 1. Definition of Public Relations Its need, nature and scope
- 2. Types of Publics, Functions of PR
- 3. How PR is different from advertising, publicity and propaganda
- 4. Corporate Communication, Difference between Corporate communication & PR
- 5. Ethics of PR IPRA code professionalism, PRSI

#### **Unit-II** [Tools & Techniques]

L-12

- 1. Tools and techniques of Corporate Communication
- 2. News release seven point formula
- 3. Media relations press conference and press tours
- 4. Internal and External PR media corporate film, house journal, annual report, speech writing, minutes and official memo, institutional advertising

#### Unit – III [Role of PR]

L- 14

- 1. Role of PR in developing countries
- 2. Role of PR in Educational and Research Institutions
- 3. Role of PR in Rural Sector
- 4. Role of PR in Defence
- 5. Role of PR in Political and Election Campaigns
- 6. PR for Individuals

#### **Unit-IV** [PR Campaign]

L-10

- 1. Finding a problem
- 2. PR campaign programme planning, evaluation
- 3. Research in PR

### Instructions for Paper Setter/Moderator

Maximum	75
Marks	
Time	3 hours
Total Questions	5 questions of 15 marks each, out of which Question No. 1 will be compulsory.
Compulsory question	Short answer questions should be asked e.g. 6 short answer type questions of 2 ½ marks each or 5 short answer type questions of 3 marks each. For framing this question, any topic from any unit can be selected.
Setting of other questions	Q.No.2 is to be set from Unit I, Q.No.3 from Unit II, Q.No.4 from Unit III and Q.No.5 from Unit IV.
Distribution of marks in these questions	A question should be either a full-length question of 15 marks or 2 questions of 7 ½ marks each or 3 short notes of 5 marks each.
Availability of choice to students	Within a unit, the paper setter must ensure internal choice for each question (except in Question No. 1). The distribution of marks should be as suggested above.

1.	Black Sam & Melvin L. Sharpe	Practical Public Relations, Universal Book Stall,
		New Delhi
2.	JR Henry and A. Rene	Marketing Public Relations, Surject Publications,
		New Delhi
3.	Jefkins Frank	Public Relations Techniques, Butterworth-
		Heinmann Ltd., Oxford
4.	Cutlip S.M and Center A.H.	Effective Public Relations, Prentice Hall
5.	Kaul J.M.	Public Relation in India, Noya Prakash, Calcutta
		Pvt. Ltd.
6.	Heath Robert L	Handbook of Public Relations, Sage Publications,
		New Delhi
7.	K.R. Balan	Applied Public Relations and Communications, Sultan
		Chand and Sons
8.	Philip Hens lowe	Public Relations : A Practical Guide to the Basics,
	-	Crest Publishing House
9.	Dennis L. Wilcose & Glen T	Public Relations, Pearson, New Delhi
	Cameron	

#### FOURTH SEMESTER

#### NEW MEDIA

	NEW WEDIA			
	Course Code : BJ(MC) 208	L:4	T/P:0	CREDITS: 4
1. E	es of the Course: On completion xplain new media technology for escribe online discussion forums	journalist pur	pose	
_	Online Communication and Inte	rnet]		L-12

- 1. Online Communication
  - i. Meaning and definition
  - ii. Features of Online Communication
- 2. Internet
  - i. Characteristics
  - ii. Networking, ISP and browsers
  - iii. Types of websites
  - iv. Video conferencing, Webcasting

#### **Unit-II** [New Media]

L-14

- i. Digital media and communication, ICT and digital divide
- ii. Information Society, New World Information Order and E-governance
- iii. Convergence: Need, nature and future of convergence
- iv. Emerging Trends: Mobile Technology, Social Media & Web 2.0

#### **Unit-III [Online Journalism, Laws and Ethics]**

L-14

- i. Traditional vs Online Journalism-difference in news consumption,
- ii. presentation and uses
- iii. Online Writing & Editing: do's and don'ts
- iv. Cyber Crimes & Security: Types and Dimension
- v. Cyber Laws & Ethics and the difficulty in enforcing them

#### **Unit-IV** [Web Designing]

L-8

- i. Elements & Principles of Web Designing
- ii. Basic Programming for Web Designing-- HTML

### **COURSE CODE: BJ(MC) 208**

### Instructions for Paper Setter/Moderator

Maximum Marks	75
Time	3 hours
Total Questions	5 questions of 15 marks each, out of which Question No. 1 will be compulsory.
Compulsory	Short answer questions should be asked e.g. 6 short answer type
question	questions of 2 ½ marks each or 5 short answer type questions of 3 marks
	each. For framing this question, any topic from any unit can be selected.
Setting of other	Q.N0.2 is to be set from Unit I, Q.No.3 from Unit II, Q.No.4 from Unit
questions	III and Q.No.5 from Unit IV.
Distribution of	A question should be either a full-length question of 15 marks or 2
marks in these	questions of 7 ½ marks each or 3 short notes of 5 marks each.
questions	
Availability of Within a unit, the paper setter must ensure internal choice for each	
choice to students	question ( except in Question No. 1 ). The distribution of marks should
	be as suggested above.

### **Suggested Readings:**

Ronal Dewolk

 Introduction to Online Journalism Allyn & Bacon, ISBN 0205286895

 John Vernon Pavlik

 New Media Technology Allyn & Bacon ISBN 020527093X
 Michael M. Mirabito, Barbara . Mogrenstorn,

 Policy & Impact Focal Press, 4<sup>th</sup> edition ISBN 0240804295

## FOURTH SEMESTER TELEVISION JOURNALISM AND PRODUCTION LAB

Course Code : BJ(MC) 252	L:0	T/P:4	CREDITS: 2
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**Objectives of the Course**: On completion of the course students should be able to:

- 1. To prepare a video brief
- 2. Handle various aspects of TV production and direction
- 3. Write scripts for TV
- 4. Use sound and light
- 5. Apply production and post-production technique effectively to produce a video program.

#### Exercises/Assignments

- 1. Preparation of a video brief
- 2. Idea generation fiction and non fiction
- 3. Developing an idea into story
- 4. Script and story board
- 5. Production schedule
- 6. Budget
- 7. Floor plan
- 8. Lighting plan
- 9. Shooting script
- 10. Production of a programme
- 11. Post production

At the end students will produce a programme [fiction/non fiction]

*Internal Assessment:* The concerned faculty should develop various assignments and students need to be evaluated on the basis of their performance. The marks assigned for internal evaluation are 40.

A.	Students need to be evaluated on the basis of the production file & soft copy and programme (Fiction/Non-Fiction) made by them to be submitted in mini DV & DVD format.
	(45 marks )
В.	Questions regarding various stages of production and subject
	matter of the programme may be asked so as to assess the
	level of understanding of the student(15 marks)
Max Marks	The marks prescribed for evaluating a student by the External
	Examiner are 60.

#### FOURTH SEMESTER PUBLIC RELATIONS LAB

Course Code : BJ(MC) 254	L:0	T/P:4	CREDITS: 2
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**Objectives of the Course:** On completion of the course students should be able to:

- 1. Plan, design and implement PR tools effectively.
- 2. Prepare presentations
- 3. Write press release, speeches, memos and notices

#### **Exercises/Assignments:**

- 1. Collect at least five press clippings of any company for its launch of product/service/corporate communication.
- 2. Collect Corporate & Institutional ad of a product/service (five each)
- 3. Write press note and press release
- 4. PR campaign planning and evaluation
- 5. Organise press conference in the situation of crisis
- 6. Write speeches, memos and notices
- 7. Minute-to-minute planning of a event
- 8. Prepare power point presentations

*Internal Assessment:* The students should maintain a file & soft copy of their assignments/jobs duly checked and signed by the concerned faculty. The marks assigned for internal evaluation are 40.

A.	A student should be evaluated on the basis of assignments	
	undertaken by him/her during the Ad & PR kept and	
	preserved in a file & soft copy. (45 marks)	
B.	The examiner should also interview the student to find out	
	his/her level of understanding of Ad& PR.(15 marks)	
Max Mark s	The marks prescribed for evaluating a student by the External	
	Examiner are 60.	

# FOURTH SEMESTER NEW MEDIA LAB

**Objectives of the Course :** On completion of the course students should be able to:

- 1. Use search engines effectively
- 2. Design and Develop a website

#### **Exercises/Assignments**

- 1. To create and maintain blogs
- 2. Analyse different elements and content of a news website. Distinguish between news, views, opinions, advertisements
- 3. Web publishing, learning HTML, creating a simple web page with links to text document, graphics and audio & video document
- 4. Students in groups should create a dynamic website with each one given a different assignment regarding the components of website.

**Internal Assessment:** The students should maintain a files & soft copy of their assignments/jobs duly checked and signed by the concerned faculty. The marks assigned for internal evaluation are 40.

A.	Students will be evaluated on the basis of
	individual and group assignments undertaken by
	him/her during the semester. The examiner will see
	the website (hard & soft copy) made by the
	students. (45 marks)
	The examiner should also interview the student to
В.	find out his/her level of understanding of new
	media as a medium and his/her skills in web
	designing. (15 marks)
Max Marks	The marks prescribed for evaluating a student by
	the External Examiner are 60.

### **ADVERTISING PRACTICES**

Course Code: BJ(MC) 301	L:5	T/P:0	CREDITS: 5
<b>Objectives of the Course:</b> On completion o	f the course stud	ents should be	able to:
1. Define and explain advertising object			
2. Identify various types of advertising b	oudget.		
3. Design an advertising campaign.	_		
4. Identify various styles of copywriting	,		
5. Describe the process from copy to pro			
UNIT I [Integrated Marketing Communic	cation]		L-10
1. Integrated Marketing Communication	: Definition & c	oncepts	
i. Public relations			
ii. Salesmanship			
iii. Publicity			
iv. Sales promotion			
v. Marketing public relations			
vi. Direct marketing	<b>*</b>		
vii. Rural marketing			
2. Advertising as marketing tool			
i. The product marketing proces	SS		
ii. Market segmentation process			
iii. Target marketing process			
iv. Advertising and product, price	e, place and pror	notion element	
3. Advertising as PR tool			
i. PR, Publicity & Corporate Adver	rtising		
ii. PR technologies implemented in	advertising		
UNIT II [Account planning]			L- 20
1. Define strategy and its role and releva	ance		
2. Elements of Marketing plan			
3. Plan advertising campaign (the plann	ing cycle), USP,		
4. Marketing objectives v/s advertising of	objectives		
5. Setting the advertising objectives			
6. Good objective setting			
7. Direct and Indirect objectives			
8. Advertising strategy			
9. Advertising Campaign, various stages	s of Advertising	Campaign	
10. Budgeting process: budgeting & appr	•		
11. Factors affecting advertising budget,			oudgets
12. Concept & stages of Branding, brand	_	_	
13. Role of Advertising: Product life cycl	_	-	ing, brand equity
14. Account Planning, pitching & presen	ntation preparation	on	

#### **Unit III [Creative strategy to Development]**

L-15

- 1. Concept of creativity
- 2. Idea generation
- 3. The creative brief
- 4. Advertising Research: Consumer, Market & Product
- 5. Types of copy, how to prepare ad copy
- 6. Copy and script writing: Print, radio, TV, cyber, outdoor. Copy and script writing for audio and video
- 7. Story board, audio-video copy formats
- 8. Production process of print copy thumbnail, roughs, comprehensive, mechanical
- 9. Role of colours, photographs, computer graphics, artwork
- 10. Appeals in Advertising
- 11. Production process for audio and video copies pre production, production and post production

#### **UNIT IV [Media Planning]**

L-15

- 1. Media agencies: definition, need and importance
- 2. Media plan: objectives, situation analysis, choice of media, media mix, target audience, strategy, media schedule, plan delivery
- 3. Media planning terms: circulation, TRP, CPRP, readership, listenership, reach, frequency, GRP
- 4. Uses and importance of media planning software: TAM, INTAM, IRS, NRS
- 5. Avenues for retail merchandize: point of purchase, point of sale
- 6. Methods of measuring effectiveness of advertising programme different types of pre-testing, con current testing and post testing.

### Instructions for Paper Setter/Morderator

Maximum Marks	75
Time	3 hours
Total Questions	5 questions of 15 marks each, out of which Question No. 1 will be compulsory.
Compulsory question	Short answer questions should be asked e.g. 6 short answer type questions of 2 ½ marks each or 5 short answer type questions of 3 marks each. For framing this question, any topic from any unit can be selected.
Setting of other questions	Q.No.2 is to be set from Unit I, Q.No.3 from Unit II, Q.No.4 from Unit III and Q.No.5 from Unit IV.
Distribution of marks in these questions	A question should be either a full-length question of 15 marks or 2 questions of 7 ½ marks each or 3 short notes of 5 marks each.
Availability of choice to students	Within a unit, the paper setter must ensure internal choice for each question (except in Question No. 1). The distribution of marks should be as suggested above.

gges	stea Keadings	
1.	Sandage C H, Fryburger	Advertising Theory and Practice:
	Vernon & Rotzoll Kim	A.I.T.B.S. Publishers & Distributors, Delhi
2.	Mohan Mahender	Advertising Management: Concepts & Cases;
		Tata McGraw Hill Publishers
3.	Ogilvy David	Ogilvy on Advertising; Prion Books Ltd.
4.	Lewis Herschell Gordion	The Complete Advertising and Marketing
	<b>+</b> . (a)	Handbook: East West Books(Madras) Pvt.
		Ltd., Chennai
5.	Little Field James E &	Advertising: Mass Communication in
	Kirkpatrik C.A.	Marketing: Vakils, Feffer & Simons Pvt. Ltd.,
		Bombay
6.	White Roderick	Advertising: What it is and How to do it:
		McGrawHill Book Company, London
7.	Bulmore Jeremy	Behind the Scenes in Advertising; NTC
		Publishers, Henley
8.	Douglas Torin	The Complete Guide to Advertising: MacMilan,
		London
9.	Jethwaney Jaishri	Advertising: Phoenix Publishing House Pvt.
		Ltd., New Delhi

#### **EVENT MANAGEMENT: PRINCIPLES AND METHODS**

	Course Code : BJ(MC) 303	L: 4	T/P:0	CREDITS: 4
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**Objectives of the Course:** On completion of the course students should be able to:

- 1. Define and explain event management and its functions
- 2. Enumerate different steps involved in planning an event
- 3. Explain the revenue generating process for an event
- 4. Enumerate the steps involved in evaluation and assessment of an event

Marks for Internal Assessment: 25

#### **Unit-I** [Events : Need and Management]

L-12

- 1. Events and Event Management : What are events, Types of Events & Event Management
- 2. Understanding Events
  - i. Events as a communication tool
  - ii. Events as a marketing tool
- 3. The Need: Why do we need events; Growing importance of events like exhibitions, seminars and conventions worldwide.
- 4. Elements of Event Management: Event Infrastructure, Organizers, Sponsors, Logistics.

#### **Unit-II** [Creating an Event]

L-12

- 1. Conceptualization and Planning
  - i. The Nature of Planning, Project Planning, Planning the Setting, Location and Site
  - ii. The Operations Plan, The Business Plan, Developing the Strategic Plan
- 2. Organization
  - i. Setting up an Event Organization structure
  - ii. The Committee Systems, Committee and Meeting Management
- 3. Programming and Service Management
  - i. Programme Planning, The Elements of Style, Developing a Program Portfolio
  - ii. The Programme Life Cycle, Scheduling

#### **Unit-III [Human Resource and Revenue]**

L-12

- 1. Human Resource Management
  - i. Need Assessment, Policies and Procedures, Job Descriptions, Recruitment and Motivation
- 2. Generating Revenue
  - i. Fund-Raising, Grants, Merchandizing and Licensing, Food and Beverage Sales, The Price of Admission, Sponsorship
- 3. Financial and Risk Management
  - The Budget and Cost-Revenue Management, Cash Flow Management, Accounting, The Key Financial Statements, Measures of Financial Performance, Financial Controls, Risk Management

#### **Unit-IV** [Evaluation and Assessment]

- 1. Market Research
  - i. Why People Attend Events, Consumer Research on Events, Visitor Surveys, The Sampling Method, Attendance Counts and Estimates, Market Area Surveys

L-12

- 2. Communications-Reaching the Customer
  - i. The Communication Mix, Developing and Communicating a Positive Image.
- 3. Evaluation and Impact Assessment
  - i. Evaluation Concepts, Observation Techniques and Applications, Evaluation of Costs and Benefits

### Instructions for Paper Setter/Morderator

Maximum Marks	75
Time	3 hours
Total Questions	5 questions of 15 marks each, out of which Question No. 1 will be compulsory.
Compulsory question	Short answer questions should be asked e.g. 6 short answer type questions of 2 ½ marks each or 5 short answer type questions of 3 marks each. For framing this question, any topic from any unit can be selected.
Setting of other questions	Q.No.2 is to be set from Unit I, Q.No.3 from Unit II, Q.No.4 from Unit III and Q.No.5 from Unit IV.
Distribution of marks in these questions	A question should be either a full-length question of 15 marks or 2 questions of 7 ½ marks each or 3 short notes of 5 marks each.
Availability of choice to students	Within a unit, the paper setter must ensure internal choice for each question (except in Question No. 1). The distribution of marks should be as suggested above.

1.	Bruce E Skinner	Event Sponsorship, Publisher
	Vladimir Rukavina	Wiley 2002, ISBN 0471126012
2.	Anton Shene, Bryn Parry	Successful Event Management
		Thomson Learning ISBN 1844800768, 2004
3.	Judy Alley	Event Planning, John Wiley and Sons
		ISBN 0471644129, 2000

#### **MEDIA RESEARCH**

Course Code : BJ(MC) 305	L:5	T/P:0	CREDITS: 5
Objectives of the Course: On completion of 1. Define and explain the process of media research by making use of 3. Write report after analysis and interpretation	esearch. any of the resea		
Marks for Internal Assessment: 25			. 42
<ol> <li>Unit-I [Research and its Designs]</li> <li>Meaning, objectives and types of research Approaches – quantitative at 3. Research Process – the steps involved 4. Research Design – Meaning and different 5. Sampling – Selecting a sample, types 6. Hypothesis /Research Questions</li> </ol>	nd qualitative rent types	robability an	L-10 d Non- Probability
Unit-II [Data Collection]  1. Primary and Secondary data 2. Observation method 3. Interview method 4. Collection of data through questionna 5. Collection of data through schedule 6. Content Analysis 7. Case Study Method	ire		L-20
<ul> <li>Unit-III [Survey]</li> <li>1. Survey – Meaning, Characteristics and</li> <li>2. Public opinion surveys, TRPs</li> <li>3. Readership survey, IRS, NRS,</li> <li>4. Election related survey – opinion poll</li> </ul>	• •		L-10
<ol> <li>Unit-IV [Data Analysis and Report Writin</li> <li>Writing a proposal, synopsis, abstract</li> <li>Processing of data – editing, coding, c</li></ol>	for a project. classification, tak median and mo		L-20

6. Measuring impact, evaluation, monitoring and feedback

### Instructions for Paper Setter/Morderator

Maximum Marks	75
Time	3 hours
Total Questions	5 questions of 15 marks each, out of which Question No. 1 will be compulsory.
Compulsory question	Short answer questions should be asked e.g. 6 short answer type questions of 2 ½ marks each or 5 short answer type questions of 3 marks each. For framing this question, any topic from any unit can be selected.
Setting of other questions	Q.No.2 is to be set from Unit I, Q.No.3 from Unit II, Q.No.4 from Unit III and Q.No.5 from Unit IV.
Distribution of marks in these questions	A question should be either a full-length question of 15 marks or 2 questions of 7 ½ marks each or 3 short notes of 5 marks each.
Availability of choice to students	Within a unit, the paper setter must ensure internal choice for each question (except in Question No. 1). The distribution of marks should be as suggested above.

igge	sieu Keauings.	
1.	C.R. Kothari	Research Methodology: Methods and Techniques,
		Wishwa Parkashan, New Delhi
2.	S.R. Sharma & Anil Chaturvedi	Research in Mass Media, Radha Publications,
		New Delhi
3.	G.R. Basotia & K.K. Sharma	Research Methodology, Mangal Deep Publications
4.	Sadhu Singh	Research Methodology in Social Science,
		Himalaya Publishing House, Mumbai
5.	Dr. S. Munjal	Research Methodology, Raj Publishing House,
		Jaipur

#### **ENVIRONMENT COMMUNICATION**

Course Code : BJ(MC) 307
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**Objective of the Course :** On completion of the course students should be:

1. Sensitised to the environmental issues so as to enable them to include these issues in their media productions.

Marks for Internal Assessment: 25

#### **Unit 1: [Media and the Environment]**

L-12

- 1. Definition, scope and importance
- 2. Need for public awareness via media
- 3. Natural resources and associated problems:
  - i. Forest resources
  - ii. Water resources
  - iii) Mineral resources
  - iv) Food resources
  - v) Energy resources
  - vi) Land resources
- 4. Role of an individual and media in conservation of natural resources.

### **Unit II [Media & Ecology]**

L-12

- 1. Concept of an ecosystem: structure and function of an ecosystem
- 2. Producers, consumers and decomposers.
- 3. Ecological succession.
- 4. Introduction, definition: genetic, species and ecosystem diversity.
- 5. Biodiversity at Global, National and Local levels.
  - i) India as a mega-diversity nation.
  - ii) Threats to biodiversity: habitat loss, poaching of wildlife, man-wildlife conflicts.
  - iii) Endangered and endemic species of India.
- 6. Media's role in disseminating of information in ecology

#### **Unit III [Media & Environmental Disaster]**

L-12

- 1. Definition of environmental pollution: Causes, effects and control measures of:
  - (a) Air pollution
- (b) Water pollution
- (c) Soil pollution
- (d) Marine pollution
- (e) Noise pollution
- (f) Thermal pollution
- (g) Nuclear hazards
- 2. Role of an individual and media in prevention of pollution.
- 3. Role of Media in Disaster management: Foods, earthquakes, cyclones and landslides
- 4. Environmental ethics: Issues and possible solutions.
- 5. Laws for environment protection
  - i) Environment Protection Act.
  - ii) Air (Prevention and Control of Pollution) Act.
  - iii) Water (Prevention and Control of Pollution) Act.
  - iv) Wildlife Protection Act.
  - v) Forest Conservation Act.

L-12

### **Unit IV [Communicating Human Welfare]**

- 1. Population growth, variation among nations.
- 2. Population explosion—Family Welfare Programme and media awareness
- 3. Environment and human health.
- 4. Smoking and Cancer
- 5. HIV/AIDS.
- 6. Women and Child Welfare.
- 7. Role of Media awareness in environment and Human Health issues

#### Instructions to Paper Setter/ Evaluator

Maximum Marks	75
Time	3 hours
Total Questions	5 questions of 15 marks each, out of which Question No. 1 will be compulsory.
Compulsory question	Short answer questions should be asked e.g. 6 short answer type questions of 2 ½ marks each or 5 short answer type questions of 3 marks each. For framing this question, any topic from any unit can be selected.
Setting of other questions	Q.No.2 is to be set from Unit I, Q.No.3 from Unit II, Q.No.4 from Unit III and Q.No.5 from Unit IV.
Distribution of marks in these questions	A question should be either a full-length question of 15 marks or 2 questions of 7 ½ marks each or 3 short notes of 5 marks each.
Availability of choice to students	Within a unit, the paper setter must ensure internal choice for each question (except in Question No. 1). The distribution of marks should be as suggested above.

1.	P. C Joshi & Namita Joshi	A Text Book of Environmental Science, A. P. H. Pub.
		New Delhi, ISBN 81-313-0456-3
2.	Dr B. S Chauhan	Environmental Studies, Laxmi Publication
3.	Anubha Kaushik &	
	C. P. Kaushik	Environmental Studies, New Age International

#### FUNCTIONAL EXPOSURE REPORT

Course Code: BJ(MC) 309	L:0	T/P:0	CREDITS: 4
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Soon after the Fourth Semester End Term Examination, each student will undergo a Functional Exposure Training for six weeks in Electronic Media/Advertising /Public Relations and will submit a Functional Exposure Report [FER] alongwith the Powerpoint Presentation containing the actual experiential learning. The hard copy of the FER (in duplicate) is to be submitted alongwith a soft copy of the Power Point Presentation, at least 4 weeks before the commencement of End Term Examination of the Fifth semester.

The Functional Exposure Report [FER] carries 100 marks. These reports will be evaluated out of 50 marks each by a Board of Examiners comprising Director/Principal or his/her nominee and one External Examiner to be appointed by the Vice-Chancellor.

#### ADVERTISING LAB

Course Code : BJ(MC) 351
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**Objective of the Course :** On completion of the programme students should be able to plan, design and develop Ad campaigns

**Exercises/Assignments:** Students should undertake the following assignments as part of their practical training in advertising

- 1. Analyse 5 Print Advertisements
- 2. Critically evaluate print ads of competing brands two each from FMCG, Consumer Durables and Service Sector
- 3. Design display advertisement, classified & display classified (one each)
- 4. Print advertising preparation copy writing, designing, making posters, handbills
- 5 Writing radio spots and jingles
- 6. Writing TV commercials, developing script and story board
- 7. Formulate, plan and design an Ad Campaign based on market and consumer research on the assigned topic/theme

*Internal assessment:* The concerned faculty should develop various assignments and students need to be evaluated on the basis of their performance. Students will also prepare advertising campaigns in groups. The marks assigned for internal evaluation are 40.

A.	Students should be evaluated on the basis of assignments file
	& soft copy prepared by them (20 marks)
B.	Due weightage should be given to the research, formulation
	and planning of the project prepared by students during the
	semester. (20 marks)
C.	The examiner should also interview the student to find out
	his/her level of understanding of advertising. (20 marks)
Max Marks	The marks prescribed for evaluating a student by the External
	Examiner are 60.

#### **EVENT MANAGEMENT LAB**

**Objectives of the Course:** On the completion of the course students should be able to:

- 1. Prepare an event brief
- 2. Plan, organize an event or exhibition.
- 3. Develop relevant print and display material
- 4. Develop minute-to-minute programme
- 5. Develop crisis management plan

#### Exercises/Assignments:

- 1. Design a project plan for organizing an event
- 2. Design publicity material [poster, brochure, invitation and print advertising]
- 3. Filing a final report about the success of event
- 4. Write a proposal for potential sponsor for the event
- 5. Develop activity chart
- 6. Develop minute-to-minute programme
- 7. Develop crisis management plan
- 8. Undertake a survey of target audience for pre event planning process

Note: The faculty In-Charge can ask the students to organise an event as per the guidelines given

**Internal Assessment:** Students should be evaluated on the basis of the event organised and the jobs performed by him/her. Students should maintain a file & soft copy of their assignments/jobs done duly checked and signed by the concerned faculty. The marks assigned for internal evaluation are 40.

A.	Students should be evaluated on the basis of assignments
	undertaken by him/her during the semester, kept and preserved in a file & soft copy. Also on the basis of report prepared by him/her after organizing an event. (45 marks)
B.	The examiner should interview the student to find our his/her
	level of understanding of event management. (15 marks)
Max Marks	The marks prescribed for evaluating a student by the External
	Examiner are 60.

#### MEDIA RESEARCH LAB

Course Code : BJ(MC) 355	L:0	T/P:4	CREDITS: 2
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**Objectives of the Course :** On completion of the course student should be able to:

- 1. Apply research techniques in media studies.
- 2. Conduct media research
- 3. Write research project

#### **Exercises/Assignments**

- 1. Using any of the research technique students will conduct media research culminating into hard and soft copies of the report.
- 1. Following studies will have to be conducted by the students who will prepare the reports based on the study:
  - i. Preparing the research design
  - ii. Conducting a survey preparing questionnaires and schedule
  - iii. Analysis of any media context
  - iv. Measuring media effects and media agenda
  - v. Pre-testing/evaluation tools for audio-video, print, publicity material
  - vi. Writing the report

*Internal Assessment:* Students should be evaluated on the basis of research report prepared by them after conducting the assigned project as mentioned above. An internal faculty will be assigned as research guide by the Director of the institute for each student. The marks prescribed for internal evaluation are 40.

A.	Students will be evaluated on the basis of assignments
	prepared by him/her. (20marks)
B.	Due weightage should be given to the research project
	prepared by the student during the semester. (20 marks)
C.	The examiner should also interview the student to find out
	his/her level of understanding of research methodologies,
	review of literature and collected data. (20 marks)
Max Marks	The marks prescribed for evaluating a student by the External
	Examiner are 60.

## SIXTH SEMESTER

MEDIA ORGANISATION AND MANAGEMENT				
	Course Code : BJ(MC) 302	L:4	T/P:0	CREDITS: 4
Object	ives of the Course: On completion of t	he course stude	ents should be	able to:
1.	Describe the principles and functions			
2.	Enumerate leadership styles and beha	_		
3.	Describe the structure and functions of	-		
4.	Explain the importance of revenue ge			lia
Marks	for Internal Assessment : 25			PX.
Unit-I	[Management : Functions & Principl	es]		L-12
1.	Management – Definition, Nature, Pri		ed for Manag	ement
2.	Management Functions	•		
3.				
4.				
5.				
	[Behaviour and Leadership]			L-12
1.	•		d Learning	
2.	Leadership – Importance and major ty			
3.	Motivation and Conflict management			
Unit-Il	II [Media Organizations : Structure a	and functions]		L-12
1.	Media Organisations: Meaning, Natu	re, process and	importance	
2.	Ownership patterns of media organiza	ntions		

Organisational structure of media organizations: Print/Electronic and their functions

Cross media ownership, conglomerates

L-12

- Economics of newspapers 1.
- Electronic and Print media organization cost and revenue relationship 2.
- 3. FDI in media

3.

4.

- Establishing a media organization steps involved 4.
- Importance of entrepreneurship and fund-raising 5.

### **COURSE CODE: BJ (MC) 302**

### Instructions for Paper Setter/Moderator

Maximum	75
Marks	
Time	3 hours
Total Questions	5 questions of 15 marks each, out of which Question No. 1 will be compulsory.
Compulsory question	Short answer questions should be asked e.g. 6 short answer type questions of 2 ½ marks each or 5 short answer type questions of 3 marks each. For framing this question, any topic from any unit can be selected.
Setting of other questions	Q.No.2 is to be set from Unit I, Q.No.3 from Unit II, Q.No.4 from Unit III and Q.No.5 from Unit IV.
Distribution of marks in these questions	A question should be either a full-length question of 15 marks or 2 questions of 7 ½ marks each or 3 short notes of 5 marks each.
Availability of choice to students	Within a unit, the paper setter must ensure internal choice for each question (except in Question No. 1). The distribution of marks should be as suggested above.

Suggested Readings:	
1. Hargie O, Dickson D, TourishDenis	Communication Skills for Effective
	Management, Palgrave Macmillan,
	India
2. Dr. Sakthivel Murughan M	Management Principles & Practices,
	New Age International Publishers,
	New Delhi
3. Redmond, J, Trager R	Media Organisation Management, Biztantra,
	New Delhi
4. Albarran, Alan B	Media Economics, Surject Publication,
	New Delhi

### SIXTH SEMESTER

### **CONTEMPORARY ISSUES**

G			CD TD TES
Course Code : BJ(MC) 304	L:5	T/P:0	CREDITS: 5
Objectives of the Course: On completion of  1. Contribute to the society in a positive of horizons of knowledge.  2. Identify, discuss and explain various is  3. Differentiate and apply their knowledge.  Note: In order to fulfill the objectives the studdiscussions and hold seminars.	manner by resear sues and concer e in reforming t	rns. he society.	oadening their
Marks for Internal Assessment : 25			5
Unit-I [Indian Foreign Relations]			L-20
1. India's Foreign Policy			
<ol><li>India's relations with its neighbours espe and Nepal</li></ol>	cially Pakistan,	Srilanka, Ban	gladesh
3. India and NAM			
4. India and SAARC			
5. India and UN			
6. India and ICTs			
Unit-II [India and Major Concerns]			L-20
1. Rapid Urbanization			
2. Major poverty alleviation programs			
3. Food Self-Sufficiency			
4. Indian Industry: An Overview			
5. Disinvestment and BPOs			
6. Indian Sports Scenario			
Unit-III [Security Concerns]			L-10
1. India as a Nuclear Power			L-10
2. India's Defence			
3. Criminalization of Politics			
4. Naxalism			
Unit-IV [Global Issues]			L-10
1. Terrorism and anti-terror measures			
2. Human Rights Issues			

3. Gender Issues4. Consumerism

### Instructions for Paper Setter/Moderator

Maximum	75
Marks	
Time	3 hours
Total Questions	5 questions of 15 marks each, out of which Question No. 1 will be compulsory.
Compulsory	Short answer questions should be asked e.g. 6 short answer type
question	questions of 2 ½ marks each or 5 short answer type questions of 3 marks
	each. For framing this question, any topic from any unit can be selected.
Setting of other	Q.No.2 is to be set from Unit I, Q.No.3 from Unit II, Q.No.4 from Unit
questions	III and Q.No.5 from Unit IV.
Distribution of	A question should be either a full-length question of 15 marks or 2
marks in these	questions of 7 ½ marks each or 3 short notes of 5 marks each.
questions	
Availability of	Within a unit, the paper setter must ensure internal choice for each
choice to	question ( except in Question No. 1 ). The distribution of marks should
students	be as suggested above.

Jugg	cotca itcaumgo.	
1.	Tapan Biswal	Human Rights Gender and Environment,
		Vina Books
2.	Prof. S.D. Muni	Indian and Nepal ,Konark Publisher,
3.	Madan Gopal	India through the Ages, Publication Division
4.	Muchkund Dubey	Political Issues
5.	Prakash Chander	International Politics
6.	R.S. Yadav (ed.)	India's Foreign Policy: Contemporary Trends
7.	J.N. Dixit	Assignment Colombo
8.	I.K. Gujral	Continuity and Change: India's Foreign
		Policy (Mac Millan, India)
9.	Rajan Harshe & K.N. Sethi	Engaging the World: Critical Reflections on
		India's Foreign Policy (Orient Longman)
10.	S.R. Sharma	Indian Foreign Policy (Om Sons)

### SIXTH SEMESTER

### **GLOBAL MEDIA SCENARIO**

Cour	rse Code : BJ(MC) 306	L:4	T/P:0	CREDITS: 4
<ol> <li>Describe</li> <li>Explain</li> <li>Explain</li> </ol>	the Course: On completion of the the North - South flow of information and contemporary global media scent the influence of global media or	rmation d Communicati nario		ole to:
Marks for Inte	ernal Assessment : 25			· X > 1
<ol> <li>The Green</li> <li>Domina</li> <li>Global 1</li> </ol>	eat North – South Divide. tion of Transnational news agen news and information flow: the f to the flow of news and information	ncies flip side	18,	L-10
<ol> <li>Demand</li> <li>MacBrid</li> <li>Recomm</li> <li>Role of</li> </ol>	gle for Balance of Information for NWICO le Commission nendations of MacBride Commis UN & UNESCO in bridging the l, Multi-lateral and Regional /in	ssion & NWIC	north and south	L-18
<ol> <li>Emerger</li> <li>The pol</li> <li>Global of</li> </ol>	emporary Trends] nce of Global village of media icies of global communication communication &culture ratization of communication			L-10
<ol> <li>Hegeme</li> <li>Transna</li> <li>Global</li> </ol>	al Media Impact on India] ony of International media mugl ational media and India media and the promotion of the rood's foray into film industry			L-10

### Instructions for Paper Setter/Moderator

Maximum	75
Marks	
Time	3 hours
Total Questions	5 questions of 15 marks each, out of which Question No. 1 will be compulsory.
Compulsory question	Short answer questions should be asked e.g. 6 short answer type questions of 2 ½ marks each or 5 short answer type questions of 3 marks each. For framing this question, any topic from any unit can be selected.
Setting of other questions	Q.No.2 is to be set from Unit I, Q.No.3 from Unit II, Q.No.4 from Unit III and Q.No.5 from Unit IV.
Distribution of marks in these questions	A question should be either a full-length question of 15 marks or 2 questions of 7 ½ marks each or 3 short notes of 5 marks each.
Availability of choice to students	Within a unit, the paper setter must ensure internal choice for each question (except in Question No. 1). The distribution of marks should be as suggested above.

50	8	
1.	Ahyar Kamplipur	Global Communication ,Wadsworth Publication
2.	Dr. K. Chandrakanan &	
	Dr. S. Palaiswamy	Advances in Communication Technology,
		Indian Publisher Distributor, New Delhi
3.	Belmont C.A	Technology Communication
		Behavior, Wadsworth Publication,
		New Delhi
4.	Zettle Herbert	Video Basics, Wadsworth Publication,
		New Delhi
5.	Ramesh Babu	Glocalization, SAP Publication House,
		New Delhi
6.	Jan R. Hakemulder,	
	Ray AC DE Jough, P.P.Singh	Broadcast Journalism-Anmol Publication,
		New Delhi

### SIXTH SEMESTER FINAL PROJECT

Course Code : BJ(MC) 352	L:0	T/P:0	CREDITS: 12
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Every student will be assigned the Final Project at the end of the Fifth Semester. The Final Project will be pursued by him/her under the supervision of an internal supervisor in the Sixth semester. The student will make his/her final project on the subject/theme approved by the Director of the Institute/HOD in the fifth semester. The Project Reports (induplicate) both hard & soft copy will be submitted by the students at least four weeks prior to the date of commencement of the End-Term Examination of the Sixth Semester. At the time of viva, the students will make a Power Point Presentation of the Final Project.

The Project Report carries 100 Marks. It will be evaluated by External and Internal Examiners separately from out of 50 marks each. The External Examiner will be appointed by the Vice Chancellor.

#### SIXTH SEMESTER

#### **COMPREHENSIVE VIVA**

Course Code : BJ(MC) 354	L:0	T/P:0	CREDITS: 4
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There shall be a Comprehensive Viva Voce based on the courses of the entire programme and future projection of media and entertainment industry. It will be conducted by a Board of Examiners comprising of the Director/Principal or his/her nominee and two external experts,out of which one would preferably be from the Corporate World i.e. Media Organisation operating in the country. The quorum shall be deemed to have met if 2 out of 3 members are present.